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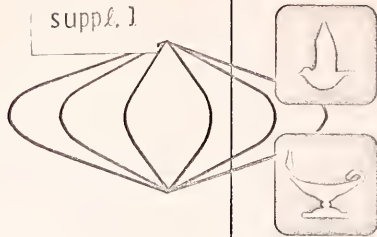




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CLEVELAND, TENNESSEE

Lee Bible College Bulletin

ANNUAL CATALOG ISSUE

Announcements for the

Fiftieth Year

1967-1968

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*The College reserves the right to make necessary changes
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Lee College Library
Cleveland, Tennessee 37311

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Cleveland, Tennessee
Zip Code 37311

VOLUME XLVIII

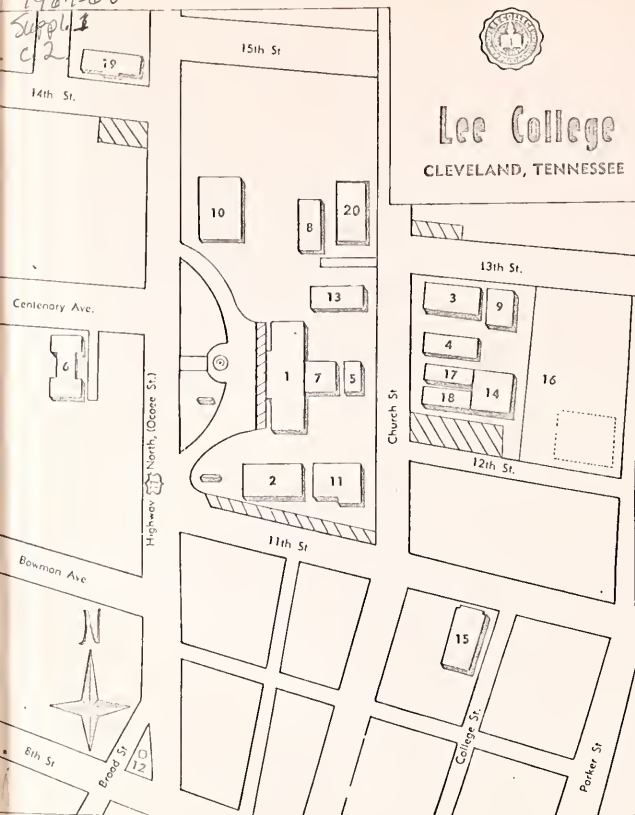
APRIL, 1967

NUMBER

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Lee College

CLEVELAND, TENNESSEE

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Hall, 16. Recreation Area, 17. Simmons Hall, 18. Sharp Hall, 19. Walker Hall, 20. Boys' New
Dormitory. (Note: See pages 11, 12.)

SCHOOL CALENDAR FOR 1967-68

FIRST SEMESTER

| 1967 | | | | | | |
|---------|----|----------|----|-----------|----|----|
| JANUARY | | FEBRUARY | | MARCH | | |
| S | M | T | W | T | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |
| APRIL | | MAY | | JUNE | | |
| S | M | T | W | T | F | S |
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| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |
| JULY | | AUGUST | | SEPTEMBER | | |
| S | M | T | W | T | F | S |
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| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |
| OCTOBER | | NOVEMBER | | DECEMBER | | |
| S | M | T | W | T | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

| | |
|------------------------|--|
| September 11, 1967 | Parent's Information Session |
| September 11, 1967 | Freshmen Orientation |
| September 12, 13, 1967 | Registration |
| September 14, 1967 | Classes begin |
| September 14, 1967 | Formal Opening |
| September 19, 1967 | Official day to change program |
| September 22, 1967 | Last day on which a student may be allowed to register or obtain a refund for dropping a class |
| September 23, 1967 | (Testing for all new students who have not taken ACT Test) |
| October 15-22, 1967 | Fall Convocation |
| October 25, 1967 | Long Weekend begins at 12 noon |
| October 31, 1967 | Classes resume at 8:15 a.m. |
| December 5, 1967 | Junior-Senior English Exam |
| December 12-15, 1967 | Pre-registration for second semester |
| December 15, 1967 | Christmas holidays begin after classes |
| January 3, 1968 | Classes resume at 8:15 a.m. |
| January 15, 1968 | Study Day |
| January 16-20, 1968 | Final Exams |

1968

| 1968 | | | | | | |
|---------|----|----------|----|-----------|----|----|
| JANUARY | | FEBRUARY | | MARCH | | |
| S | M | T | W | T | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |
| APRIL | | MAY | | JUNE | | |
| S | M | T | W | T | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |
| JULY | | AUGUST | | SEPTEMBER | | |
| S | M | T | W | T | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |
| OCTOBER | | NOVEMBER | | DECEMBER | | |
| S | M | T | W | T | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

SECOND SEMESTER

| | |
|----------------------|---|
| January 22, 23, 1968 | Registration for second semester |
| January 24, 1968 | Classes begin |
| January 26, 1968 | Official change of program |
| February 2, 1968 | Last day on which a student may be allowed to register for second semester or obtain a refund for dropping a class. |
| March 3-10, 1968 | Spring Convocation |
| April 5, 1968 | Easter holidays begin after classes |
| April 16, 1968 | Classes resume at 8:15 a.m. |
| April 30-May 3, 1968 | Pre-registration for Fall, 1968 |
| May 11, 1968 | Senior Banquet |
| May 17, 1968 | Study Day |
| May 18-23, 1968 | Final Exams |
| May 19, 1968 | Honors Night |
| May 26, 1968 | Baccalaureate Service |
| May 26, 1968 | Commencement Exercises |

DIRECTORY OF CORRESPONDENCE

| | |
|--------------------------------------|-------------------------|
| General Information | Office of the President |
| Admission Requirements | Dean of Admissions |
| Application Forms, Catalogues | |
| Transcripts | |
| Records of Former Students | |
| Financial or Business Matters | Business Manager |
| Methods of Payment | |
| Student Aid Applications | Director of Student Aid |
| Applications for Scholarships, Loans | |
| Rooms in Residence Halls | Dean of Students |
| Student Activities | |
| Testing | |
| Course Offerings | Dean of Bible College |
| Other Scholastic Matters | |
| Gifts, Bequests | Development Director |
| Alumni Interest | Alumni Office |

The college welcomes visitors to the campus at any time. Offices of the college are open Monday through Friday from 7:30 a.m. to 4:30 p.m. Appointments for other hours may be arranged in advance. Interviews may be arranged for Saturday and Sunday by special appointment.

General
Information

LOCATION

Lee College is located in Cleveland, Tennessee, the county seat of Bradley County which has an estimated population of forty-five thousand. It is located thirty miles northeast of Chattanooga and eighty-five miles south of Knoxville on Highway 11, Lee Highway. Interstate 75 joins Cleveland to Atlanta. The Tennessee Cooch Line and the Southern Railway have Cleveland terminals. Boggage should be checked through to Cleveland.

HISTORY AND PHILOSOPHY

Historical Resume

Realizing that the great need of the denomination is adequately trained workers, the desirability of a Bible training school was introduced during the sixth annual General Assembly of the Church of God convening in Cleveland, Tennessee, January 3-11, 1911. The General Assembly appointed a committee to locate a site and erect a building. In addition, a board of education consisting of seven men was appointed. This was a momentous step because most of the ministers in the Church of God were either self-educated or uneducated. Even though seven years would pass before the school became a reality, this emphasis on it indicates the premium placed on an educated ministry by the struggling young Church.

At the General Assembly of 1917 (thirteenth), measures were passed to institute a school for the training of young men and young women for efficient service on the field, with classes to meet in the Council Chamber of the Church of God Publishing House, Cleveland, Tennessee. In this school the Bible would be the "principal textbook," but courses of study would also include "such literary works and music as are necessary." This General Assembly foresaw a Bible Institute designed to serve the specific and limited purpose of professional ministerial training. On January 1, 1918, the Reverend A. J. Tomlinson, Superintendent of Education, opened the first term and introduced the teacher, Mrs. Nora B. Chambers. Twelve students from four states registered, but only six of these remained until the close of the term. The three-month term was climaxed on April 5 with a service in the local church. The second term convened in the fall of 1918. On April 4, 1919, two students received diplomas for having completed a three-term course and became the first graduates of Bible Training School.

The instructional program of Lee College was exclusively religious until the beginning of the high school. The curriculum centered around the Bible. Such courses as teacher training, Bible atlas, missionary training, church history, music and English were offered as supplements to direct Bible study. The program was broadened when the school moved to Sevierville in 1938. The term was at that time extended to six months. The course was arranged for three years during which the student must earn twenty-one credits.

The entire curriculum was reorganized in 1942. The school term had been lengthened to nine months. The Bible Institute program became known as the "Christian Workers Course" in order to distinguish it from the High School and the Junior College which had been added to the program. The purpose of the training at that time was defined as follows:

The course includes a comprehensive study of the entire Bible and related subjects under the direction of competent teachers and in the most wholesome spiritual environment. All departments of instruction are designed to inspire, inform, and establish young people in the fundamentals of the Christian faith. This course not only deepens the student's appreciation of the literature and history of the Bible, but also gives him a thorough working knowledge of the Word. It is invaluable to all Christians, especially those who plan to do definite Christian service at home or abroad.

After the school year was extended to nine months, four semesters were required for completion of the Christian Workers Course. By 1944 the catalog indicated a three-year course had been established and 108 semester hours required for graduation.

The school expanded to meet the needs of those preparing for professions other than the ministry, but the original aim of preparation for the ministry and Christian work was maintained and embodied in the Christian Workers Course.

The department offered training for the ministry, missionary work, and other Christian endeavor, but on incidental usefulness of the department was that it served as a stimulus to many students for further preparation.

High School Department: The immediate need for ministers and Christian workers with Biblical training was the major stimulus

for the development of a Bible Training School during the years prior to 1918 and immediately thereafter.

The administration of J. H. Walker from 1930 to 1934 initiated the program which later culminated in a high school. Thereby the provision was made for many dropouts to resume their training as well as others to continue their education along with religious training.

Junior College terminal course in Religion: The obviously imminent end of the Division of Religious Education did not deny its past usefulness. Instead, it clearly revealed that a department had served a purpose for many years and that the prevailing circumstances of those years had dictated what that role was. The Junior College began to offer training in religion on freshman and sophomore levels; subsequently a Junior College terminal course in religion was added to the curriculum.

The Junior College absorbed those enrolled who had finished high school and prepared some of them to pursue a baccalaureate degree. A lesser number who sought immediate ministerial professional preparation enrolled in the terminal course in religion. The aim of this course was stated in the 1949 catalog:

The terminal course in religion is intended primarily for ministers. The objective is to give the young minister or prospective minister the fundamentals of ministerial training, plus some essentials in general and cultural aspects of a junior college education. The course is terminal in nature, and is not planned for the student who will transfer and do further work leading to a baccalaureate degree. The ministerial student who plans to continue his college work beyond the junior college level usually will find it more advisable to choose the liberal arts curriculum and elect such religious courses as are permitted and as best fit his individual needs.

The Bible College: The demand for more extensive college level professional ministerial courses led to the establishment of the Bible College, which was organized under the administration of R. Leonard Carroll in 1953.

The professional goals of the Bible College remained relatively unchanged from that of the Department of Religious Education. Most noticeable was the emphasis on academic quality in the statement of aims. Both purpose and aims were set forth in the following paragraphs:

The primary purpose of the Bible College Division of Lee College is to prepare young men and women for the ministry of the Church of God. It is dedicated to the doctrinal position of the Church of God, and to the evangelistic and missionary interests of the denomination.

The Bible College aims to hold a thoroughly academic program that will in time be accepted by the leading Bible Colleges and the Bible School accrediting associations. In line with this academic program certain liberal arts courses are required of the Bible College student. These courses are regularly taught in the Junior College Division and these credits are accepted by the University of Tennessee.

The Accrediting Association of Bible Colleges granted the school membership to its ranks in the sixth year of the Bible College (1959).



Philosophy and Objectives

Basic in the philosophy of education at Lee Bible College is the conservative theological tradition and pentecostal tradition of the church of God. This theological position is expressed in the denomination's "Declaration of Faith."

We believe:

1. In the verbal inspiration of the Bible.
2. In one God eternally existing in three persons; namely, the Father, Son, and Holy Ghost.
3. That Jesus Christ is the only begotten Son of the Father, conceived of the Holy Ghost, and born of the Virgin Mary. That Jesus was crucified, buried, and raised from the dead. That He ascended to heaven and is today at the right hand of the Father as the Intercessor.
4. That all have sinned and come short of the glory of God and that repentance is commanded of God for all and necessary for forgiveness of sins.
5. That justification, regeneration, and the new birth are wrought by faith in the blood of Jesus Christ.
6. In sanctification subsequent to the new birth, through faith in the blood of Christ; through the Word, and by the Holy Ghost.
7. Holiness to be God's standard of living for His people.
8. In the baptism with the Holy Ghost subsequent to a clean heart.
9. In speaking with other tongues as the Spirit gives utterance and that it is the initial evidence of the baptism of the Holy Ghost.
10. In water baptism by immersion and all who repent should be baptized in the name of the Father, and of the Son, and of the Holy Ghost.
11. Divine healing is provided for all in the atonement.
12. In the Lord's Supper and washing of the saints' feet.
13. In the premillennial second coming of Jesus. First to resurrect the righteous dead and to catch away the living saints

to Him in the air. Second, to reign on the earth a thousand years.

14. In the bodily resurrection; eternal life for the righteous, and eternal punishment for the wicked.

As a theological statement, the foregoing makes no attempt to comment on the Arts and Sciences; however, it is the feeling that these areas are not unrelated to the theological position of the supporting denomination, and more directly the theological position of the faculty of an institution of learning.

As this theological position implies, the concepts of God and of divine revelation are central to the philosophy of education. The concept of God is that He is the personal divine Being who not only creates but also sustains and directs all things. As infinite and absolute Being, His existence and character can be known only by an act of self-disclosure. As personal Being, it is appropriate to His nature that He reveal Himself through personal manifestation and by a personal word. The personal manifestation of God in history is Jesus of Nazareth, the eternal Word and Son of God. The spoken revelation of God is recorded in the Scriptures, the written Word of God. The written Word of God is revealed truth; as such it is not different in kind from the truth as it is discovered in the investigative and experimental approaches to truth in the Arts and Sciences. Its position is one of harmony, but at the same time domination by its superior authority.

All truth is sacred because all truth relates to the divine mind. All truth is one and it corresponds to the mind of God. This premise is applicable to the total task of education. This premise means that truth, in its final analysis, is absolute and not relative. The degree of relativity is not in truth itself, but in man's halting and often empirically altered approach to the truth. A frame of reference such as that provided by the authority of Scripture is, therefore essential in the educative process, in a Christian college.

This premise further means that truth is sacred whether it is the truth of history, sociology, psychology, the physical sciences, artistic forms, or other disciplines.

This concept of sacredness and unity of origin should bind both facets of truth into a single process of investigation and learning. Investigation of disciplines which are not directly biblical must respect the supreme authority of Scripture, and must respect the sacredness of truth because it is harmonious with the mind of God.

With this understanding of truth in relation to the divine Mind, it is impossible to dissociate any part of the educational process from any one of the educational aims from one's concept of God. It is with this position in mind that the Bible is regarded as the principal textbook. It is the center of the program, and the interpretative form of the total curriculum.

The basic functional philosophy of the general education curriculum of the College is to provide a general education designed to develop within its pupils such appreciations, understandings, abilities, and attitudes as are needed for responsible Christian living in the home and in the community. Broadly defined, "responsible Christian living" includes not only social and personal adequacy, but also a sense of economic self-sufficiency, as well as intellectual and spiritual insight into the problems of human relations. It is hoped that with such insights the pupils may be enabled to make enlightened choices and thus, better serve God and man.

All education is built upon two pillars; the pursuit, discovery, and understanding of truth, and the application of this truth to the processes of life. Upon this basic foundation the general education objectives of Lee Bible College are projected:

1. To explore all areas of truth and understanding with Christ and the Scriptures revealed as intimately related to that truth.
2. To teach each course within the perspective of the Bible historically, ethically, theologically, and philosophically.
3. To provide in each curriculum enough courses in Bible and doctrinal subjects so that the graduate will have sufficient background to be conversant in the Christian faith regardless of his profession or vocation.

More specifically, the objectives of the institution are as follows:

1. To direct the student through faith to a transformation of life which comes by personal commitment to Jesus Christ as Lord and Savior.
2. To convey the Christian heritage to our age, holding the Bible as the record of God's will and His plan for man's redemption.
3. To show, through teaching, influence, environment and experience, Christ as the true source of life and the noblest expression of it.

4. To urge the application of the Holy Scriptures to life and conduct, including the individual's inner life of holiness, his participation in Christian worship, and his relationships in society.

The primary purpose of Lee Bible College is to prepare men and women for the ministry of the gospel in the Church of God. The Bible College maintains a thoroughly academic program in relation to biblical and professional education as well as general education. In keeping with this aim, the College requires a foundation in Liberal Arts education. The specific professional and institutional aims and objectives of Lee Bible College as distinct from a Liberal Arts institution are designed to relate general education to the professional objectives of the students as well as to the personal development of the individual.

These objectives of the general education offerings in the Bible College curriculum are:

1. To give the student an understanding of his culture and the culture of other societies of the world by a knowledge of human history and the current world situation.
2. To aid the student in an understanding of himself spiritually, psychologically, and socially, and an understanding of and an insight into his associates' lives and behavior.
3. To train the student in the processes of logical thought and clear personal expression both in writing and in speech.

In the fulfilling of these general purposes, the college seeks to develop in the student the following areas of mind, skill, heart, and graces:

1. A biblical concept of God—His holiness, sovereignty and mercy.
2. A biblical concept of man—his origin, his depravity, his redemption, and destiny.
3. A biblical concept of Christ—His deity, humanity, and redemptive program.
4. A biblical concept of the Holy Spirit—His person, work in redemption, and His work in revelation.
5. An appreciation for the weight of the ministry of the gospel.

6. Skill in the use of biblical instruments of evangelism—personal evangelism, preaching, counseling, teaching, etc.
7. Skill in the administration of public worship.
8. A survey knowledge of the entire Bible.
9. An analytic knowledge of special portions of the Word of God such as the prophets and the epistles.
10. A sound philosophic outline for Christian theism.
11. A sound apologetic for the biblical system.
12. A pattern of devotional life consistent with the pursuit of holiness, the indwelling of the Holy Spirit and the high calling of the Christian ministries.

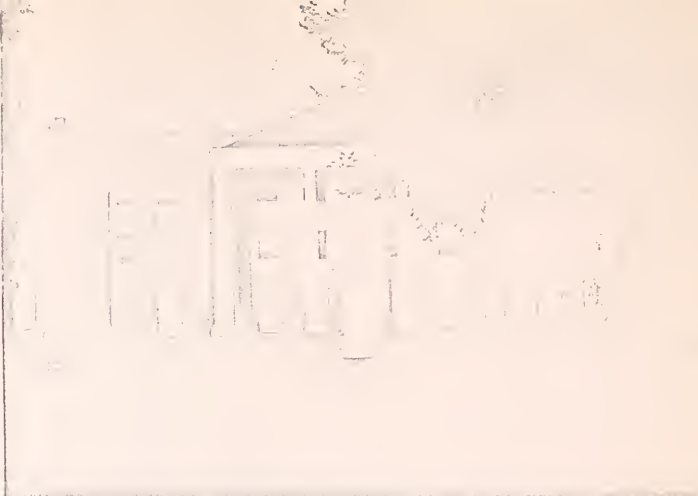
Lee Bible College offers majors in Biblical Education and Christian Education. Each department maintains objectives peculiarly appropriate to the respective discipline. These objectives are given at the head of each major curriculum.

PRESIDENTS OF LEE COLLEGE

| | |
|--------------------|-----------|
| J. Lee | 1922-1923 |
| B. Ellis | 1923-1924 |
| S. Payne | 1924-1930 |
| H. Walker | 1930-1935 |
| | 1935-1944 |
| Tharp | 1944-1945 |
| L. Simmons | 1945-1948 |
| Stewart Brinsfield | 1948-1951 |
| John C. Jernigan | 1951-1952 |
| Leonard Carroll | 1952-1957 |
| L. Platt | 1957-1960 |
| Way H. Hughes | 1960-1966 |
| James A. Crass | 1966- |

CAMPUS FACILITIES

The campus is located in one of the most beautiful residential sections of Cleveland. Most of the buildings face Ocoee or Church Streets and lie between Eleventh and Fifteenth Streets. Ten acres of buildings, walks, and drives; four acres of playing field; four acres of landscape; and two acres of parking area make up the twenty-acre campus.



THE ADMINISTRATION BUILDING, centrally located on the campus, is a three-story, brick structure facing Ocoee Street.

THE ALUMNI BUILDING is a four-story, brick structure containing classrooms and faculty offices with the west entrance on Ocoee Street.

THE AUDITORIUM facing Church Street seats eight hundred.

THE DINING HALL is located on Church Street. It has a seating capacity of five hundred.

THE GYMNASIUM seats twelve hundred and is directly east of the Auditorium.

LEE MEMORIAL LIBRARY, a three-story, brick structure, is on the corner of Church and Eleventh Streets.

THE MUSIC HALL, a two-story, brick building, contains classrooms, studios for teachers of music, and practice studios for students. It is located across Church Street from the Auditorium.



Recreation Center

1100

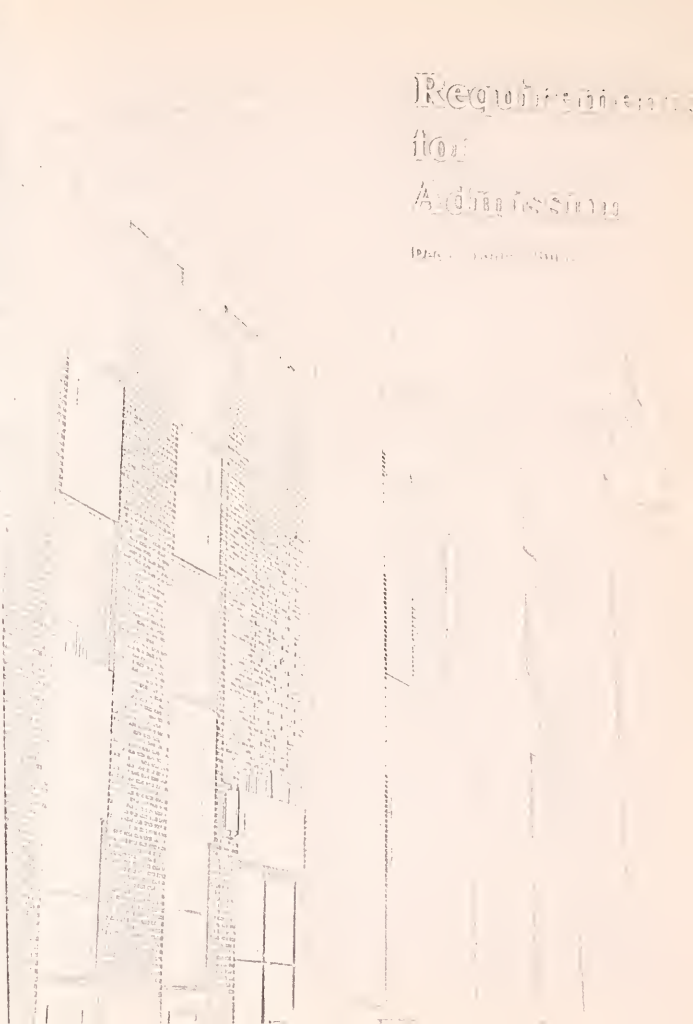
Administration

1200

THE SCIENCE BUILDING, which faces Ocaee Street, is the newest building on campus. It is a three story, brick structure.

THE STUDENT CENTER is on the west side of Church Street and contains a snack shop, a tea room, and a social hall.

DORMITORIES. Residences for men include WALKER HALL and ELLIS HALL. Women's residences are EAST WING DORMITORY, NORA CHAMBERS HALL, SIMMONS HALL, and THARP HALL. PROVIDENCE HALL contains apartments for married students.



INFORMATION FOR VETERANS AND WAR ORPHANS

Lee College is approved for training veterans and war orphans under existing Public Laws. Eligible persons should contact the veterans administration regional office of the state in which they maintain a permanent residence. One must have authorization for vocational rehabilitation before registering. If in doubt about the procedure to follow, write: Dean of Admissions, Lee College, Cleveland, Tennessee.

FOREIGN STUDENT AFFAIRS

The foreign student advisor works with all international students on matters relating to their admission and stay at Lee College. He works as the liaison person with the Missions Department for students under missions scholarships. Arrangements can be made by this office to meet a student or exchange personnel when he arrives, provide complete information concerning his arrival in Cleveland, and sent sufficiently in advance.

GENERAL EDUCATIONAL DEVELOPMENT TESTS

Veterans, or non-veterans, who have not completed high school will be benefited by taking the G.E.D. Tests. These tests cover English, natural science, social sciences, literature, and mathematics. The tests are given in many of the major cities throughout the nation. With an average score of forty-five or above, one may apply for admission.

For details concerning the use of G.E.D. Tests for entrance to college, contact: Dean of Admissions, Lee College, Cleveland, Tennessee.

ADMISSION TO LEE COLLEGE

How to Apply

Application blanks are mailed on request to all prospective students. All students expecting to enroll at Lee College for the first time must submit the following:

1. An application for admission on a form provided by the College.
2. A physical examination report form, filled in and signed by a licensed physician. (The proper form will be provided by Lee College.)
3. An official high school transcript mailed directly from the high

school. All students must maintain a C average on high school work or make an average of sixteen or above on the ACT test.

4. A record showing that the student has taken the American College Test (A.C.T.). Results of this test should be submitted to the College. Any student desiring admission to Lee College who, for any reason, has failed to take this test, will be required to take it before his registration shall be considered complete. The cost of taking this test is \$5.00.
5. An advance registration fee of \$20. (Not refundable, will be credited toward fees at registration.)
6. An advance housing fee of \$10. (Refundable within thirty days prior to registration.)
7. A recent snapshot.

When the above regulations have been fulfilled, a student will be notified of his acceptance or rejection by the office of admissions. The College may refuse admission and registration to students not recommended for college, or admit them on strict probation for limited work.

Admission of Students With Advanced Standing

Students from accredited colleges or universities will be admitted without examination provided they have been granted honorable dismissal. They must present an official transcript showing evidence of a C average in all college work previously taken.

Except in special cases, a student who has failed in another institution and cannot remain in that institution will not be admitted to Lee College.

Removal of entrance conditions must be accomplished by the end of the first year.

In general, Lee College follows the same policy in accepting work from a school that is not a member of a regional association as is followed by the state university of the state in which the school is located.

TEST REQUIREMENTS

Applicants for admission to the freshman class are required to take the A.C.T. tests of the American College Testing Program, preferably in December. A.C.T. test results are not used to establish minimum scores for admission, but rather are used for course group-

ing and counseling purposes. Those unable to take the tests may apply for admission. A test will be administered on campus after entrance. Application for A.C.T. should be made at least one month in advance of the test date. Information may be secured from high school offices, or from the test headquarters, as follows:

The American College Testing Program
Box 168
Iowa City, Iowa

ORIENTATION

Students will follow the schedule furnished by the Admissions Office throughout registration. Each student will be assigned to a faculty advisor, who will aid him in the selection of his courses.

Absences will be counted, beginning with the first day of each semester.

The school reserves the right to withdraw any course offered in the catalog if enrollment is less than eight.

An orientation course carrying one hour of academic credit is offered to college freshmen. Other orientation experiences are provided in regular and departmental assemblies throughout the year.

GUIDANCE PROGRAM

On entering school, each new student is assigned to a division of the college. A faculty member in the division will serve the student as his general advisor, both for academic matters and personal matters. All advisors confer with students at registration period, assisting them in choosing courses and planning programs of study so as to meet graduation requirements.

Students should get well acquainted with their advisors, and consult with them throughout the year. The advisor will either assist the student with his questions, or make a referral. Students are urged to talk with their faculty advisor and/or dean as frequently as they feel the need of additional advice and assistance in any of the problems of study or of living at Lee.

Lee College also administers reading tests, English placement tests, interest tests, and psychological aptitude tests. These tests serve as a basis for counseling students who need help in properly evaluating their abilities and interests. All tests are given through the Dean of Students Office.

MAXIMUM AND MINIMUM WORK

The number of semester hours of work required for the completion of each year of the curriculum is established by the College. The normal load for a semester for all students is sixteen hours. Students with an established record for superior quality may take a maximum of nineteen hours, provided the application is properly approved by the dean at the time of registration. The minimum load for classification as a full-time student is twelve hours. A student who is not doing satisfactory work may be requested by a faculty advisor to drop one or more courses.

DROPPING COURSES

No student may drop or add a course of study after registration day without the permission of the dean.

If courses are dropped after the date set for "change of schedule," a charge of one dollar for each change will be made. Students who drop a course without special permission after the date listed in the calendar will automatically receive a failing grade for the course.

WITHDRAWAL

A student who desires to withdraw from the school should obtain from the Dean of Students the form for withdrawal. Students failing to do so will receive no credit for work done and cannot be given an honorable dismissal.

In the case of a student whose parents or guardians are responsible for his account, the school must be notified directly by the parent or guardian before the student will be allowed to leave the school.

ABSENCES

The school considers prompt attendance at all classes to be of vital importance. Deliberate cuts will have a serious effect on a student's academic standing and may incur such additional penalties as are provided by the institution's regulations.

Students are not permitted to take vacations or leaves at times other than during regular school-approved holiday seasons.

Any student who reaches a number of unexcused absences double the number of times the class meets per week will be automatically dropped from the course and be given a WX (withdrew failing). For

ample, a student taking a three-hour course such as English Composition is allowed three unexcused absences per semester without penalty. If he receives as many as six unexcused absences, he will be dropped from that particular course. Any student who is dropped from enough courses to bring him below a twelve-hour load will be dismissed from the dormitory. This will be tantamount to dismissal from school in the case of single students.

If, during the course of a semester, a student's failure to attend classes reaches serious proportions, his case may be treated as a discipline case and disposed of in the same way that any other misconduct is. This means that a student may be interrupted during a semester, if deemed advisable by the administration of the institution.

A student may take without quality point deduction as many unexcused absences for each course as there are class meetings a week. For each unexcused excessive absence one quality point will be removed from his record. The quality point ratio of a student is affected by the above policy, so that a student's average will be reduced by excessive cuts. A student may be debarred from scholastic honors, honor societies, student body offices and other school honors and privileges because his scholastic average has been reduced by his excessive class absences. Such reduction of quality points will not necessarily debar the student from graduation, provided that his grades average C without the quality point deductions for excessive absences.

Three tardies equal one absence, unless a tardy is longer than twenty minutes, in which case it is considered an absence.

When a student is absent or tardy from any class or classes, he should go to the office of the Dean of Students and ask for a form on which he may state the reason for his absence or tardiness. Excuses for illness must be verified by one of the following: dormitory supervisor, school nurse, a physician, a parent or guardian.

Students whose total absences equal twice the number of meetings per week will not be excused without a verification from a physician.

The administration insists that the student be especially careful to use his cuts only for important matters. Such reasons as business trips, convention attendance, personal reasons, transportation failure, etc., do not assure the student of an excused absence; the student should use his cuts for such absences. Such reasons as illness, death in the immediate family, etc., will be accepted for excused absences. In all cases where no excuse is filed in the office of the Dean of Stu-

dents, the absence will be considered as unexcused. Absence excuses will not be accepted after five calendar days from the date of absence.

A dormitory student must file certification from the dormitory supervisor or nurse when illness is given as reason for absence.

Absences occurring two days before and two days after holiday count double and carry double penalties.

An average of one quality point for each semester hour of work is required for graduation. A student whose general average is below C will not be permitted to graduate until he has taken such extra work as may be necessary to attain a C average. Carelessness in class attendance may cost a student an extra year in school for which a good attendance record will be required before graduation is permitted; or, it may wholly disqualify him for graduation and make his transcript of credits unacceptable elsewhere.

The above provision applies to the regular term of school which begins in September and ends about the first of June.

When a college student misses class work, other than examinations, he may be permitted to make it up by completing special assignments given to him by the individual instructor. If he misses a regularly scheduled examination (semester or intrasemester), he is not permitted to make it up unless he has an excused absence.

SCHOLASTIC STANDARDS

A student who fails to maintain an average of .8 will be placed on academic probation. If he fails to achieve an average of 1. (or C cumulative average) in the succeeding semester, he will not be permitted to register until a period of one regular semester or two summer semesters have elapsed. He must then submit evidence of having made satisfactory progress at another institution, or if he does not enroll in another institution during the probationary period, he must furnish the administration of Lee College with sufficient evidence of change in attitude, work habits, or ability, to justify their granting him the privilege of making the third attempt to make satisfactory progress.

REPORTING OF GRADES

Grades are issued to students at the end of each semester. A letter of notification is mailed to parents after mid-term when a student is making a D or F.

Semester grades are kept on file in the Admissions Office.

GRADING SYSTEM

The work of all students is graded by letters, which may be interpreted as follows:

| | |
|----------------|--|
| A (Excellent) | 3 quality points per semester hour |
| B (Good) | 2 quality points per semester hour |
| C (Average) | 1 quality point per semester hour |
| D (Passing) | 0 quality point per semester hour |
| F (Failing) | 1 quality point deducted for each hour attempted |
| I (Incomplete) | |
| *IF | (Incomplete if not removed by the end of the next semester.) |
| W | (Withdrawal during the first six weeks of semester with the permission of the Academic Dean.) |
| *WP | (Withdrawal from a course in good standing with permission of the teacher and Academic Dean.) |
| *WF | (Withdrawal from a course with failing grade or without valid reason. Minus one quality point per hour.) |
| WX | (Withdrawal from a course because of excessive absences. Minus one quality point per hour.) |

Each teacher uses his own methods in arriving at grades. However, it is recommended that one's grade distribution should not be exorbitant in A's and B's.

*The grade I must be removed before the close of the following semester or the grade automatically becomes IF and the course must be repeated for credit. An IF is also sent if a transcript is requested before the I has been removed. It is the responsibility of the student to see that these deficiencies are checked by mid-term of the following semester. An I should be given only in the event of unavoidable circumstances and only if the student is passing.

*The teacher signs the withdrawal form and determines from the student's work whether the grade is WP or WF. The Office of the Academic Dean is responsible for sending all withdrawal permission forms to the Registrar's Office which in turn forwards them to the Business Office.

Business Office
 1000
 1000
 1000

1000

ITEMIZED EXPENSES FOR EACH SEMESTER

Tuition

| | |
|--|----------|
| Basic Fee (for all full-time students who are taking 12-17 hours) | \$300.00 |
| This includes matriculation, tuition, student activity, post office, yearbook, insurance, physical education and lab fees; this does not include IBM, student teaching, private music fees, or certain special fees. | |
| All work under 12 hours and over 17 hours, each semester hour | 20.00 |

Other Standard Fees

The above charges do not include BOOKS and SUPPLIES, which are sold for cash in the Pathway Book Store. Students must be prepared to pay cash for books and supplies on registration day. BOOKS AND SUPPLIES WILL NOT BE CHARGED.

Dormitory Students

| | |
|---------------------------------------|----------|
| Room and Board | |
| Room rent (except for Men's New Dorm) | \$115.00 |
| Meals | 185.00 |
| | 300.00 |
| Room rent for Men's New Dorm | \$165.00 |
| Meals | 185.00 |
| | \$350.00 |

Single students are required to occupy dormitory rooms until they are filled, unless living with parents or relatives.

| | |
|--|-------|
| Apartment rent for married students (apartments are unfurnished) | |
| Providence Hall (Per room, four-week period) | 17.50 |
| Electrical fee per semester | 20.00 |

Students are not normally permitted to arrive earlier than 2 days prior to registration. Students given permission and arriving earlier than 2 days prior to registration must pay extra for room and board. This is to be paid in cash to the dormitory supervisor and to the cafeteria.

Music Students

| | |
|--------------------------------|---------|
| Per Semester (Private Lessons) | \$60.00 |
| Class Voice (Semi-Private) | 30.00 |

| | |
|-------------------------------|---------|
| Special fee for Music Majors | \$60.00 |
| Piano and organ rental fees | |
| 1 hour each day for semester | 10.00 |
| 2 hours each day for semester | 15.00 |

If a student registers for private lessons only, there will be a matriculation fee of \$5.00.

Private lessons are taught on the semester basis and not on an individual basis, i.e., students are charged for the semester instead of for each individual lesson. Therefore, students will not be allowed to make up private lessons missed because of school holidays or other reasons that classroom courses do not meet. No student will be allowed to make up a private lesson that he misses for reasons other than emergencies unless makeup fee is paid. No refund on private music lessons after last day of registration.

Other Fees

| | |
|---|---------|
| Other expenses for all students, when applicable include: | |
| IBM fee | \$35.00 |
| Late registration fee | 10.00 |
| Proficiency exams (for each hour's credit established by examination) | 10.00 |
| Audit fee (per semester hour) | 10.00 |
| Student teaching fee | 50.00 |
| Graduation fee | 25.00 |
| Extra transcripts (one given free) | 1.00 |
| Returned checks (per check) | 1.00 |

Part-Time Students

Students who do not board at the school, and who register for a part-time course in any division, will be charged as follows:

| | |
|---------------|---------|
| SEMESTER HOUR | \$20.00 |
| MATRICULATION | 5.00 |

Additional fees for certain courses:

| | |
|---|-------|
| Physical education fee | 10.00 |
| Laboratory fee—Chemistry, Biology and Physics (all divisions) | 10.00 |
| All foreign languages | 10.00 |
| General Science | 5.00 |
| Typing fee | 10.00 |
| Secretarial Practice fee | 10.00 |
| IBM fee | 35.00 |

| | |
|------------------------------|-------|
| ual Aids | 5.00 |
| ifts | 5.00 |
| otion Bible School | 5.00 |
| fee | 5.00 |
| nd Instrumental Rental | 10.00 |
| nd fee | 10.00 |
| omatics | 5.00 |
| usiness Machines | 10.00 |
| ngineering Drawing | 10.00 |

Note: Students registering for English Lab must consider this a your course when computing the number of hours for tuition charge.

Discounts

In those cases where more than one member of an immediate household is registered full-time, a 25% discount on tuition only permitted for all except the first student, provided the full accounts are paid by the last date provided by the deferred payment plan. Those involved must call the matter to our attention in order to be assured of receiving the discount. This policy does not include married children.

SETTLEMENT OF ACCOUNTS

Students should be prepared where possible to pay full semester charges on or before registration. Money may be submitted in advance to the bookkeeping office and this will facilitate registration. All students are required to pay at least approximately one-third down on or before registration according to the deferred payment plan which follows.

Students who are unable to pay their accounts in full must either borrow the necessary funds or subscribe to the college deferred payment plan. Parents and students who will have difficulty paying the full charges within the semester are encouraged to make advance arrangements for borrowing the needed funds. Students intending to borrow up to half of their actual college expenses should apply for a National Defense Student Loan. Persons needing a larger amount should apply for a Guaranteed Loan through the local bank. If a Guaranteed Loan is not possible, the college has made arrangements with Education Funds, Incorporated whereby parents and students may borrow up to the full expenses of attending college. The loans may be repaid monthly over a long period of time at low interest rates. More information follows on these deferred payment plans.

Monthly Deferred Payment Plan

For parents desiring to pay education expenses in monthly installments over 12 months or longer, a low cost deferred payment loan is available through Education Funds, Inc., a nationwide organization specializing in education financing. Important advantages of this plan over the Lee College plan is that larger amounts of money may be borrowed on a convenient monthly repayment plan at low interest charges.

All EFL agreements include insurance on the life of the parent. There is also total and permanent disability insurance on the parent, plus trust administration in the event of the parent's death or disability, thus insuring the continuation of the student's education.

Parents desiring information concerning this deferred payment plan should write directly to Education Funds Inc., 10 Dorrance Street, Providence, Rhode Island 02901.

College Deferred-Payment Plan

Any full-time on-campus student desiring to participate in the college deferred payment plan is required to pay \$200 down at registration and the balance of his semester charges in three equal payments. Any part-time student or off-campus student desiring to participate in the deferred payment plan is required to pay approximately one-third of the total charges at registration and the balance of his semester charges in three equal monthly payments on the dates mentioned below. The same financial requirements apply to GI's and others where money is not sent directly to Lee College. In all cases when the student does not have the down payment, a commitment letter is required from those underwriting the student's account.

First Semester

Full-time on-campus students must pay \$200 at registration; off-campus students must pay one-third. The balance must be paid as follows:

First payment by October 15
Second payment by November 15
Final payment by May 1

Second Semester

The same down payment is required at registration. The balance must be paid as follows:

First payment by March 1
Second payment by April 1
Final payment by May 1

Accounts must be paid prior to final examinations. Any delinquent account for either a part-time student or a full-time student will be charged interest in the amount of one percent per month on the balance owing.

Written commitments for aid from Lee College or other sources are the only substitutes for the required down payment. Therefore, the students should assume the responsibility of applying for aid in advance of need and seeing that letters on aid or cash are in the Business Office on the date of registration.

While we recognize the problems involved in increasing costs to the student, education with a Christian emphasis is the greatest personal investment available to our people today. The college is interested in assisting you in every way possible in financing your college education. Please check with our Office of Student Aid if you need financial assistance.

ADJUSTMENT OF ACCOUNTS

Withdrawals and Dropping Classes

Students who drop individual classes after the deadline for registration will not receive any adjustment in charges. This also applies to private music lessons. Students who withdraw from the college after the 5th week of classes will receive no adjustment on tuition and fees. Room and board charges will be prorated from date of withdrawal.

Refund Policy

No reduction of charges will be granted unless application is made within two weeks of any change in program or departure of the student. If a student withdraws during a semester and requests refund for advanced payments, the following rules will determine the amount of adjustment provided the student withdraws formally.

1. Room and board will be adjusted by the full amount unused to date of withdrawal.
2. Tuition and fees, with the exception of matriculation fee, will be adjusted as follows:

| | |
|-----------------------------------|-----|
| During first two weeks of classes | 80% |
| During third week of classes | 60% |

| | |
|-------------------------------|---------------|
| During fourth week of classes | 40% |
| During fifth week of classes | 20% |
| After fifth week of classes | No adjustment |

3. NO REFUND ON MATRICULATION FEE OR LATE REGISTRATION FEE.
4. No person who registers as a full-time student and is later permitted to drop enough courses to place him in the classification of a part-time student will be entitled to an adjustment or prorated tuition.

Accounts with the school must be settled in full before a diploma or a transcript of credits is issued or letter of honorable dismissal is granted. ACCOUNTS MUST BE PAID BEFORE FINAL EXAMINATIONS ARE TAKEN. NO STUDENT WILL BE ALLOWED TO GRADUATE UNTIL HIS ACCOUNT IS PAID IN FULL.

SCHOLARSHIPS, GRANTS AND LOANS

Guiding Philosophy

Lee College is dedicated to the primary objective of assisting students in obtaining greater understanding and skills in order to promote the Kingdom of God and the welfare of man. The staff of the student aid office is committed to assisting students in obtaining the means by which to pursue their education. Listed below are the guiding principles for the student aid program:

1. The first obligation of a student is to give the proper attention to his studies. The primary purpose of the Lee College student aid program is to provide financial assistance to students who, without such aid, would be unable to attend the college. The family of a student is expected to make a maximum effort to assist the student with college expenses. Financial assistance should be viewed only as supplementary to the efforts of the family.

2. In order to obtain aid, the student and parents must provide full confidential information to establish need. Full completion of required forms is necessary.

3. In selecting students with need to receive financial assistance, the college places primary emphasis upon their academic achievement, character, and future promise.

4. The total amount of financial assistance offered a student should not exceed the amount he needs. In determining the extent of a student's financial need, the college should take into account

the financial support which may be expected from the income, assets, and other resources of the parents and the student.

5. A student who needs financial aid should provide a reasonable part of the total amount required to meet college costs by accepting employment if academic ability permits, or a loan, or both.

Lee College has a number of programs by which worthy students may receive financial aid for the expenses of their education. Through a combination of work, loans, and opportunity grants, any worthy student may finance a considerable portion of his education. All aid is granted on the basis that the student has been accepted or will be accepted as a degree seeking student.

All prospective students who will need financial aid should contact their local high school and file a copy of the Parent's Confidential Statement with College Scholarship Service, Box 176, Princeton, New Jersey 08540, with the request that a copy be sent to the Director of Student Aid, Lee College, Cleveland, Tenn. 37311. If possible, this form should be mailed prior to April 15 each year.

Academic Requirements

No financial assistance may be awarded or continued to any student who does not have or maintain satisfactory academic performance. Generally, a satisfactory average to qualify for student aid is a "C".

Honor Scholarships

Lee Honor Scholarships: Students graduating from any accredited high school with valedictorian or salutatorian scholastic honors will be eligible for scholarship equal to the standard tuition cost of 12-17 hours for each semester for one academic year. This scholarship shall be exclusive of matriculation fee and other fees where applicable.

Other requirements for honor scholarships are:

A recommendation as to character and integrity of the applicant, furnished by his pastor, and a statement from the principal of the high school from which the applicant graduated, verifying that the applicant was a first or second-place honor graduate at the time of his graduation and that the applicant is of a desirable character.

This scholarship is available only to graduating seniors during the academic term following graduation.

Church of God Publishing House Scholarships: Fourteen persons

each year are awarded scholarships ranging from \$500-\$1,000. Apply Student Aid Office, Lee College, Cleveland, Tennessee. In 1964 the Church of God Publishing House established a scholarship fund in the amount of \$50,000 to be granted over a five-year period. Fourteen separate scholarships were to be awarded during each of the five years.

Grants

Educational Opportunity Grants: Lee College is participating with the Federal government in a special grant program designed to assist students from low-income families who could not otherwise attend college. The grant may range from \$200 to \$800, depending on the proven need. The grant must be matched by funds from campus employment other than federal work-study, from a loan, or a combination of work and loan.

Work Scholarships

Music Scholarships: A limited number of scholarships are given each year. Interested individuals should write to the chairman of the Music Division for an application blank and an appointment for audition. All music students who receive scholarships, will be expected to participate in musical organizations as needed.

Regular Student Work Scholarships: Lee College grants a number of work scholarships. Preference is shown to second-year students. Credit for a work scholarship must be applied toward the student's account.

Federal College Work-Study Scholarships: Students may work up to 15 hours weekly while attending classes full time. Presently the rate of pay is \$1.25 an hour. Work may be for the institution or for an approved off-campus agency. On-campus jobs can include work in dining halls, laboratories, libraries and maintenance. Off-campus jobs are assigned in public or non-profit organizations. The student's eligibility depends upon his need for employment with preference given to applicants from low-income families.

Loans

Avis Swiger Memorial Loan Fund: The Lee College Alumni Association and Lee College administer a student loan fund, which provides financial aid in the form of loans to worthy students. These loans are repayable after the student has left school. Specific terms and conditions of the loan may be obtained from the Director of Student Aid, Lee College, Cleveland, Tennessee.

Tennessee Loan Corporation: This loan fund is provided for students who are Tennessee residents by the State of Tennessee in cooperation with participating banks in the state. Interest is usually at the rate of 6% but no payment is required while a student is in full-time college attendance.

Pickett and Hatcher Educational Fund: The late Mr. Claud A. Hatcher of Columbus, Georgia, created an educational loan fund for the purpose of aiding a large number of worthy students in securing courses in broad general college training. Loans are available to students of all classes. Limitations prevent loans being granted to students of law, medicine, and for the ministry.

Applications and requests for additional information should be addressed to Pickett and Hatcher Educational Fund, 215 First National Bank Building, Columbus, Georgia.

National Defense Student Loan Fund: A borrowing student is provided with funds for which he has an obligation to repay within

a 10-year period following college attendance. Both the Federal Government and Lee College contribute to this program. Interest is three percent per year and starts nine months after termination of studies. This program is especially attractive to prospective teachers since the principal and interest may be forgiven at the rate of 10 percent for each year of teaching up to one-half of the original loan within the original 10-year repayment period. Those who teach in designated low-income areas may receive 15 percent forgiveness for each of teaching service up to 5 years. (Due to limited funds, however, a student may not usually borrow over half his college expenses under the NDSL program.)

United Student Aid Fund, Inc.: This is the only non-profit student guaranteed loan program now operating in the 50 states. It is the only program that apparently meets the requirements of a permanent agreement under the Higher Education Act of 1965.

This program qualifies most students who borrow USA Funds-endorsed loans for an interest subsidy of 6% while the students are in school and of 3% during the repayment period. Applications may be received in the Office of Student Aid.

Guaranteed Loan Program: This provides insured loans from local banks and other lending institutions. The rate of interest is very favorable and depends upon family income. The Federal and several state governments participate in this type program. This program is not available in every community. The student is encouraged, however, to consult with his local banks for further information.

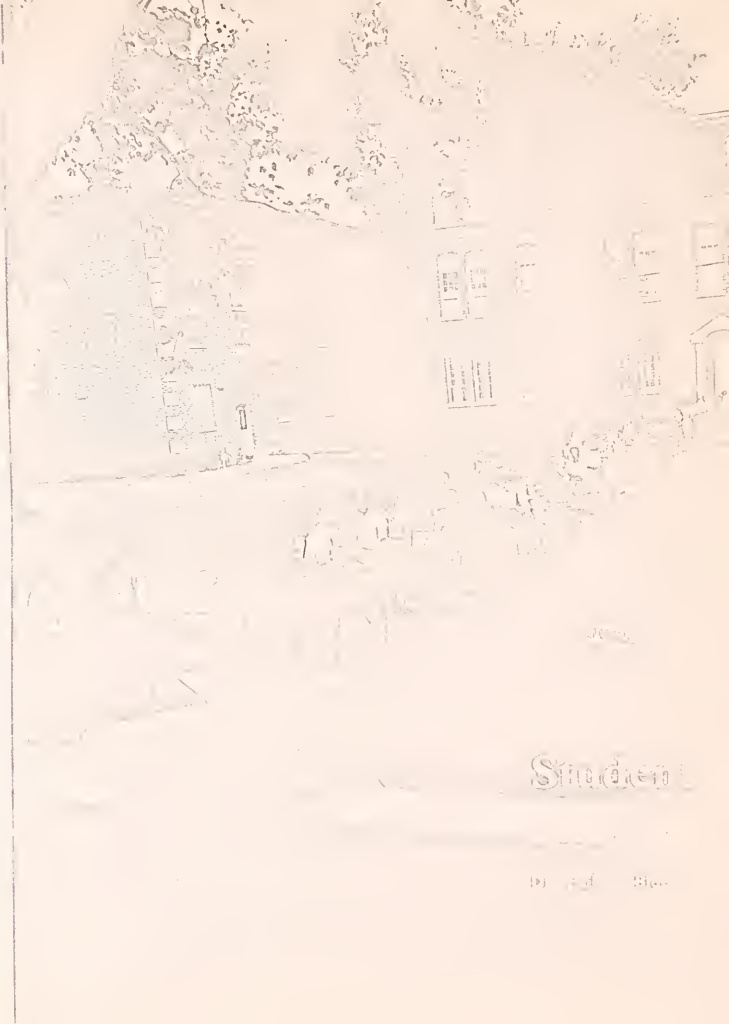
Monthly Payment Plan: In addition to the above aid programs, Lee College has authorized the use of a deferred payment plan by which parents may meet college expenses out of regular income in convenient low cost monthly payments. By agreement with Lee College, Education Funds, Inc. of 10 Dorrance Street, Providence, Rhode Island makes loans up to the full costs of college expenses. EFI is a national organization whose plans include insurance on the life of the parent, total and permanent disability insurance on the parent, plus trust administration in event of the parent's death or disability. Agreements may be written to cover all costs payable to the school over a four-year period in amounts up to \$14,000.00.

Parents desiring further information concerning this deferred payment plan should contact Education Funds, Inc.



Deadline on Applications

All student aid applications must be fully completed and returned to the Lee College Student Aid Office by no later than June 15, of each year. Applications received by June 1 will be given priority. Applications may be made at any time but due to the scarcity of funds, applicants may not receive the needed funds.



Student

1914-1915

GUIDANCE

Lee College believes that man is the creation of a knowing and loving God. The sum purpose of education is to aid in the relationship between God and man. Within the framework of this purpose the guidance program is designed to support the classroom learning program. Such support involves assisting students, teachers, and administrators. The ultimate aim of primary focus on the individual student is realized through these major areas:

An orientation program is designed to acquaint each entering student with college life.

Although Lee views all education and guidance as one continuum, various specializations are designed in order to give the student the benefit of a more competent staff. An emphasis is placed on spiritual guidance. The director of Christian education gives counseling which is primarily of a spiritual nature.

All faculty members of Lee College assist in the counseling program. The student is assigned a faculty counselor with whom normal problems are discussed and an attempt is made to find solutions.

The faculty counselor refers students to the proper person when additional counseling is needed. The offices of the deans are available for selective aspects of educational counseling about which the faculty counselor may need additional assistance. Other staff members are also available for particular needs.

Vocational counseling and job placement services are available from the offices of the deans. The Student Aid Director assists in placing students in part-time employment.

The Admissions office coordinates a comprehensive standardized testing program which is designed to assist students in knowing themselves and which is also designed to assist the faculty in academic and vocational counseling. Both on-campus and off-campus opportunities are available.

CHAPEL

Religious chapel services are held under the direction of the Christian service director on Monday, Tuesday, and Friday of each week. Guest speakers are sometimes invited to address the congregation. The entire school meets to seek divine guidance for the day.

Wednesday chapel hours are for club meetings. Religious clubs

meet the first and third Wednesdays of each month. Academic clubs meet the second and fourth Wednesdays of each month. The fifth Wednesday of each month is reserved for state club meetings.

An academic assembly is held each Thursday. Secular programs and meetings by the student government are planned for a deepening of cultural appreciation, for entertainment, or for instructions on etiquette, social ethics, and the like.

STUDENTS ARE REQUIRED TO BE PRESENT AT ALL CHAPEL SERVICES. A special seat is assigned and attendance check is made each day.

SUNDAY SCHOOL AND MORNING WORSHIP

No Sunday morning services are held on campus, but all students are required to attend Sunday school and morning worship. There are a number of Churches of God in Cleveland, and students are urged to choose one of them as a "church home" while in Cleveland. Pastors of the various churches will be giving invitations to the student body, and some provide bus transportation for college students.

SUNDAY EVENING WORSHIP

Sunday evening services are held in the auditorium, and all dormitory students are required to attend. The president usually brings the message.

FALL AND SPRING CONVOCATIONS

A week is set aside each semester for special revival services. There is a Bible study hour at the regular chapel time and an evangelistic service in the evening. These weeks are designated in the school calendar. All students are required to remain on the campus for these weekends.

MUSICAL ACTIVITIES

In many schools music is considered an accomplishment reserved for only the talented few, but, from the beginning, music has been a vital part of student life at Lee College.

The school sponsors several musical organizations: The Collegians, Lee Singers, Ladies' Choir, Men's Choir, Brass Ensemble, and Social Ensembles.

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STUDENT ORGANIZATIONS AND GOVERNMENT

The college sponsors student organizations varied enough in their

ities to include the interests of all. While the membership in them is voluntary, all students find it to their advantage to identify themselves with at least one of these clubs. Students receive in these extracurricular activities a type of training which is impossible to be gained in the classroom. The opportunity for professional and intellectual interest, along with the social development, is an important feature of student activities. Student clubs and organizations are able to schedule social functions must obtain a date from the social committee and permission through the dormitory supervisors.

The Student Council consists of regularly chosen representatives from all classes and seeks to express the sentiment of the students. Through the Student Council, students have a voice in improving the school and receive training in self-government.

ACADEMIC CLUBS

The Athletic Club endeavors to teach its members the principles of good sportsmanship, to improve the morals and attitudes of the entire student body, and to encourage participation in physical education programs.

The Forensic Club hopes to create interest and develop talent in the field of speech and dramatics through a varied program.

The Music Club's purpose is to create interest for better music and to give the student an opportunity for performance.

The Student National Education Association is a national organization for those who plan to enter the teaching profession. A cash scholarship is offered each year to a worthy student planning to continue his preparation for the teaching profession.

The Spanish Club was organized to promote greater interest in the Spanish language and in the peoples of the Latin-American countries, to encourage those called to missionary work among these people, and to develop a spirit of fellowship among the students studying Spanish.

HONOR SOCIETY

The Delta Omicron is the honor society for the Bible College Students of high scholastic standing.

SOCIAL CLUBS

Alpha Gamma Chi desires to promote Christian brotherhood on campus in cultural, academic, and religious activities and to develop

fellowship and cooperation between men on campus representing various points of view and differing strata of campus life.

Delta Zeta is a Literary Society for college girls, the purpose being to make available discussions and instruction in the art of social graces in the areas of manners, personal grooming, fine arts, school spirit and being a graceful hostess.

The International Club is an organization designed to help international students become acquainted with the American way of life, gain knowledge of other countries, and promote goodwill and understanding between international and American students.

Upsilon Xi, Lee's oldest service organization, has as its main purpose the fostering of Christian fellowship on the campus and of giving service to the campus. U Xi encourages academic excellence and the development of campus leadership.

Sigma Nu Sigma for women seeks to benefit church, school and community through sincere service and the practical application of Christian character. The group encourages students to display acts of benevolence and charity by providing social outlets for underprivileged children.

RELIGIOUS CLUBS

The Pioneers for Christ Club is an enthusiastic organization that places emphasis on personal witnessing for Christ.

The Missions Club is organized to sponsor a growing interest and knowledge in Christian missions and to pray for missions and missionaries.

STUDENT PUBLICATIONS

The Collegian's Calendarium is a weekly calendar of events on campus.

The Clarion is the school paper, edited and published monthly by the student staff and assisted by a faculty advisor.

The Vindogua is the college annual and is published yearly by the students. It is a work of art and makes an excellent souvenir.

SOCIAL LIFE

Since the school is coeducational, provisions have been made for social contacts of such a nature as to maintain an atmosphere of

culture and refinement which will fit young men and women for broad social living.

The school attempts to promote a wholesome life. It has been the earnest endeavor of its directors to keep student life free from the vices which threaten to destroy the Christian faith and virtue of our boys and girls. Parents who send their sons and daughters to this school may expect their associates to be young men and women of good moral character. Anyone void of this essential trait need not apply for admission. A student whose ideals and manners are out of harmony with those of right living becomes a menace to the influence and reputation of a school of this kind. For this reason the school refuses to retain those who disregard its social regulations.

Only properly supervised social activity is given a place at Lee College. All social functions are chaperoned and are subject to the rules and regulations of the college.

Students will not be expected to invite visitors or entertain in the dormitory without first getting permission.

WEEKEND TRIPS

The management of the institution will look with disfavor on frequent weekend trips made by students. Students cannot expect to make good grades if they make frequent weekend trips away from the school.

Except in cases of emergency, students will file application with the dormitory supervisors. Applications are to be approved by the Dean of Men or Dean of Women and should be filed three days in advance. In cases of students under twenty-one, forms must be secured from the office of the dormitory supervisor and mailed home for the signature of the parent or guardian.

RECREATION

Lee College is a member of the Southern Christian Athletic Association and participates in intramural collegiate sports with its membership.

The school has an excellent program of intramural sports. Every student is encouraged to spend part of his leisure time in recreational activities which will develop regular habits of play, physical strength, vigor, and sportsmanship.

LIVING REGULATIONS

It is the desire of the management to make dormitory life as

pleasant and homelike as possible, but the student must realize that all the liberties enjoyed at home cannot be granted in a college. If the student is to be happy, he must adjust himself to the new environment and show a friendly and cooperative spirit at all times.

All students are expected to be thoughtful, courteous, and truthful in their dealings with one another, and to show due respect for one another. The supervisors are anxious to do everything possible for the students, but in spite of their efforts, dormitory life is just what the students make it.

The dormitory supervisors are in charge of all dormitory activities.

Rooms are assigned by the supervisors, who will grant requests where possible.

No student will be allowed to room off the campus without special advance permission from the president.

Students living in the dormitories are expected to care for their rooms and to keep them clean and in order, so that the school can maintain a refined atmosphere with good living conditions for all. Students are expected to be economical in the use of water, lights, and dormitory supplies.

DORMITORY SUGGESTIONS

All dormitory rooms have hot and cold running water and contain closet space or wardrobes, tables or desks, chairs, and dressers or chiffoniers. Suggestions are given below for women and men students.

For Women: Rooms are provided with single beds. In addition to clothing and usual personal supplies, one should bring at least:

| | |
|----------------|---------------------------|
| 1 pillow | 4 sheets (63 x 99 inches) |
| 8 to 10 towels | Bedroom slippers |
| 2 pillowcases | Housecoat |
| 2 blankets | Raincoat or umbrella |

Due to the variety of window sizes in the women's dormitories, students may wish to buy curtains after they arrive. Most rooms have only one window. Bring whatever you wish in the way of small rugs, dresser scarfs, bedspreads, etc.

For Men: Rooms are furnished with single beds. In addition to wearing apparel, each student will need the following:

| | |
|----------------------|---------------------------|
| Window curtains | 8 to 10 towels |
| Bedroom slippers | 2 blankets |
| Bathrobe | 4 sheets (63 x 99 inches) |
| Raincoat or umbrella | 2 pillowcases |
| 1 pillow | |

It will probably be better to buy curtains after arriving. Bring whatever else is desired in the way of small rugs, bedspreads, etc.

ROOM RESERVATION

Prospective students must send a room reservation form and a ten-dollar deposit along with their application for admission to Lee College. A student who fails to send a deposit will not be assured of a room on arrival. The application and deposit should be sent to the Registrar. Old students must secure a room reservation form from their supervisor and submit it with the ten-dollar deposit to the Registrar's Office.

Dormitory students who arrive before registration day may present the card acknowledging the acceptance of their application and register for room and board. These students are expected to register for a room immediately upon arrival at the school.

SCHOOL APARTMENTS

Because of the large number of married students attending Lee College, special efforts have been made to provide a maximum number of one and two-room apartments at a minimum cost to the students. Students occupying these apartments are expected to exercise the utmost care in eliminating excessive damage to school property. There will be an inspection of all dormitory rooms at the beginning and end of each semester. The dormitory supervisor will make a monthly inspection, and any damage found will be charged to the person responsible.

The apartments are unfurnished.

Students may pay rent for the entire semester on the day of registration. Students must keep rent paid at least four weeks in advance. Students who desire apartments should apply in advance.

DISCIPLINE

Whenever a body of people is associated for the accomplishment of a definite purpose, regulations and discipline are necessary. The act of registration is a written agreement to comply cheerfully with all rules and regulations of the school.

Students who either violate or disregard any rule of the school will be penalized. A student may be placed on probation or recommended for expulsion by the discipline committee and the Dean of Students.

Demerits will be given for all major offenses and may, at the discretion of the Dean of Women or Dean of Men, be given for minor offenses. Some of the major offenses are: stealing, cheating, lying, drinking, smoking, frequenting establishments of ill repute, petting, and disrespect to school authorities. The number of demerits given for each offense is determined by the deans or the discipline committee.

One hundred one demerits automatically result in expulsion.

The president reserves the right to suspend any student for any reason deemed necessary.

Before a student who has been dismissed for unsatisfactory conduct will be considered for reentrance, a period of the balance of the current semester and one full semester must elapse. If, after this period of probation, the administration of the school deems the student's record and attitude worthy, he may be reenrolled.

Students are under the rules and regulations of the school from the time they arrive on the campus. Whether they have registered or not, they are subject to dormitory and school regulations. Students are subject to school regulations between semesters. Students not spending school holidays at home are likewise subject to school regulations.



LEE BIBLE COLLEGE

THE ACADEMIC PROGRAM

Divisions of Instruction

Biblical Education

Christian Education

Music

Dean R. H. Cause, Jr.

ADMISSION REQUIREMENTS

Application

Students desiring to make application for the Bible College should complete the preliminary application blank at the end of this catalog and mail it to the registrar.

Admission by Certificate

A graduate of an accredited high school must have an official transcript sent directly from the office of the high school to the registrar before an application will be accepted. Students will be granted admission to the college upon the receipt of a record of fifteen units of work satisfactorily completed and evidence of high school graduation.

High school subjects which may be offered for entrance are listed below.



As a Bible College, Lee College is nationally accredited by the Accrediting Association of Bible Colleges.

Lee College is approved by appropriate state and federal agencies for loan and scholarship programs, for the training of foreign students, for the training of veterans and by selective service as a ministerial training institution.

Class A

| | Maximum Units | | Maximum Units |
|------------------|------------------|-----------------|------------------|
| English | 4 | Plane Geometry | 1 |
| Foreign Language | | Solid Geometry | 1/2 |
| French | 3 | Sociology | 1 |
| German | 3 | Physiography | 1 |
| Latin | 4 | Physiology | 1 |
| Greek | 3 | Zoology | 1 |
| Spanish | 3 | Biology | 1 |
| Musie | 1 | Chemistry | 1 |
| Appreciation | 1 | General Science | 1 |
| Harmony | 1 | Physics | 1 |
| Performance | 1 | Civics | 1 |
| Mathematics | 3 | Economics | 1 |
| Algebra | 2 | History | 4 |
| Trigonometry | 1/2 | Botany | 1 |

Class B

| | Maximum Units | | Maximum Units |
|-----------------------|------------------|---------------------------------|------------------|
| Agriculture | 2 | General Mathematics | 1 |
| Arithmetic (Business) | 1 | Home Economics | 3 |
| Business Subjects | 3 | Shopwork | 2 |
| Drawing | 2 | Vocational Teachers Training | 3 |

Unit: Represents thirty-six weeks' study in a subject in high school classes meeting five times a week.

For entrance, at least three of these units must be in English; one unit should be in mathematics, and enough in electives from Group A to make 10 units. The other five units may be chosen in any of the subjects in either Class A or Class B.

Admission by Examination

Non-veterans who are not high school graduates but have been issued an equivalency diploma by a State Department of Education, will be considered for admission. (Further information concerning this equivalency diploma can be obtained from the State Department of Education in the respective states.)

Admission of Veterans

Veterans who apply for admission must meet the same requirements as non-veterans unless they enter on the basis of a G.E.D. Test. Full details on entering the Bible College by means of the G.E.D. Test may be obtained from the registrar of Lee College. Students must complete the test and make an average score of forty-five before registering for college.

ADMISSION OF STUDENTS WITH ADVANCED STANDING

The Bible College will admit without examination students from accredited colleges or universities provided they have been granted honorable dismissal. Credits may be transferred from colleges and universities which are members of the appropriate regional association or accredited members of the Accrediting Association of Bible Colleges; however, the Bible College can give credit only for those courses that contribute toward the degrees from the Bible College.

Schools that are not members of a recognized accrediting association may transfer work to Lee Bible College on the basis of their acceptance by the state university in their respective states.

Except in special cases, a student who has failed in another institution and cannot remain in that institution will not be admitted to the Bible College.

MAXIMUM AND MINIMUM WORK

The number of semester hours of work required for completion of each year of the curriculum is established by the college. The normal load for a semester for all students is sixteen hours. Students with an established record of superior quality may take a

maximum of nineteen hours, provided the application is properly approved at the time of registration. The minimum load to be classed as a full-time student is twelve hours. Students who are not doing satisfactory work because of their inability to carry a full schedule may be requested by a faculty advisor to drop one or more courses.

The number of hours required for graduation from the Bible College varies from department to department. But a student must have an equal number of quality points with the hours presented toward graduation or a minimum average grade of C.

REQUIREMENTS FOR THE EVANGELICAL TEACHER TRAINING ASSOCIATION DIPLOMA

As a member of the Evangelical Teacher Training Association, Lee College is qualified to offer the ETТА's diploma in teacher training. While the student is enrolled at Lee, he can very easily meet the requirements for the ETТА diploma as he meets his other requirements for graduation.

The ETТА diploma indicates that the holder is sufficiently proficient in Bible and Christian Education to qualify as an instructor of local church teachers in a leadership training program. It is recognized throughout the world by evangelical Christians. Its value is seen both in the standards of schools offering it and in the subjects required for securing it. Over one hundred schools of higher learning and graduate seminaries belong to ETТА. The courses required for this reward are:

| | |
|---|----------|
| Bible | 10 hours |
| Christian Education | 10 hours |
| Principles and Methods of Teaching, Christian Education of Children, Sunday School Administration, Supervised Field Work, Vacation Bible School, Organization and Administration of Christian Education | |
| Personal Evangelism | 2 hours |
| Missions | 2 hours |

The student must make application for the diploma to the Dean or Christian Education Department Chairman at the beginning of the semester in which he plans to graduate. The cost for the diploma is \$2.

CHRISTIAN SERVICE

It is the function of the Christian Service Department to provide every interested Lee College student with ample opportunity to do practical work in the field in order that he may apply the know-how which he has received in the classroom. It is this strong relationship between classroom study courses and Christian-service

opportunities that has made Lee College outstanding among present-day Pentecostal institutions at higher learning. This high correlation between the theoretical and the practical in training offers the student the greatest opportunity to develop his whole Christian character and to gain and evidence spiritual maturity in almost every phase of his Christian life.

The Process of Training

The training process is designed to encourage every student to get as broad and as varied an experience as possible on each of a series of graduated training levels: WITNESSING, COOPERATION, PLANNING, RESPONSIBILITY, LEADERSHIP, and ADMINISTRATION.

WITNESSING: The student is first taught how to witness to and win souls through personal contact. The Samaritan woman at the well went, immediately after accepting Christ, and witnessed to others in the city, "and many of the Samaritans of that city believed on him for the saying of the woman, which testified."

COOPERATION: The student's next step is to learn to work along with others in order to realize more fully the value of cooperation. As an example, many of the new students' earlier witnessing attempts will be with another, more experienced student, wherein he will learn the art of cooperation by helping someone else in an effort to win the lost to Christ.

PLANNING: After the student has learned how to witness and how to appreciate the value of cooperation, he is permitted to go "behind the scenes" and to help in the planning of witnessing invasions and of various other services. This is the earliest phase in the training of the student which offers him a real opportunity to gain insight into the paramount importance and absolute necessity of planning as a means toward a successful end in any endeavor for the Lord.

RESPONSIBILITY: Successful planning leads to the student's being given responsibilities—singing, directing, teaching, preaching—within a group which has been assigned a particular service.

LEADERSHIP: The student who performs well his responsibilities is then assigned to the leadership of a group. In this position, all of his previous experiences in witnessing, cooperation, planning, and responsibility are brought back into play each time that he leads his group in a service or activity.

ADMINISTRATION: A thorough understanding and use of the principles of leadership qualify a student to be placed next in the church internship program where he can learn the administration

of the office of pastor and minister. In this program, the student is assigned to and serves directly under an area pastor or church official as his intern. Here he receives personal instruction and guidance from the pastor and, in addition, performs ministerial duties under the direction of the interested pastor or church official.

Since students came to Lee College with differing backgrounds in their religious experiences, the Christian Service Department, before making a decision as to each student's place in the process of training, takes into consideration the student's previous experience, his present needs in training, and his plans for the future. Naturally, some students will, because of background, move up the training process ladder into positions of responsibility more quickly than others.

The Areas of Training

The areas of practical training offered by the Lee College Christian Service Department include the following services and activities:

- Child Evangelism Classes
- Jail Services
- Open-Air (Street) Services
- House-to-House Witnessing Invocations
- Nursing Home Services
- Tract Brigades
- New Convert Follow-up Program
- Visitation of the Sick and Aged
- Prayer Choirs for Special Services on and off Campus
- Individual Counseling
- Delivery of Soul-Winning and Gospel Sermons
- Distribution of Gospel Literature in Public Places
- Choir Directing
- Participation in Special Singing
- Sunday School Teaching
- Effective Altar Work
- Other Church Activities

The Results of Training

The results of the training offered by the Lee College Christian Service Department will necessarily depend upon the speed and thoroughness with which any student completes each phase of the process of training. The ultimate hope of the department is that the training will develop students who become practicing witnesses, competent teachers, fundamental expositors of the Word, able leaders, patient counselors, and sound spiritual administrators who will, consequently, be capable of better fulfilling future offices

of youth leaders, Sunday school teachers, Christian education directors, missionaries, evangelists, pastors and of district, state, national, and world leaders in the work of winning souls for our Saviour.

Credit

One-half semester hour of credit is given for enrollment in the Christian Service Department. A minimum of two hours of credit is necessary for graduation from the Bible College. In the music curriculum and in the Christian education curriculum, special assignments may be made by the respective faculties.

DEGREES

Lee Bible College grants two degrees: Bachelor of Arts and Bachelor of Music. Majors are offered in Biblical Education, Christian Education, and Church Music. Minors are offered in Greek, Missions, Music Education, and Christian Education.

HONORS

Students graduating with an average of 2.9 will be graduated with the distinction Summa Cum Laude. Students graduating with an average of 2.6 will be graduated with the distinction Magna Cum Laude. Students graduating with an average of 2.1 will be graduated with the distinction Cum Laude. Students must be in residence for three years to receive the honor of valedictorian or salutatorian.

A student may be debarred from these distinctions by the faculty for a poor practical work record.

REQUIREMENTS FOR GRADUATION

One year of residence work is required for graduation. The student must complete the requirements listed elsewhere in the catalog with an average of C.

The administration of the school will make every reasonable effort to assure the student of graduation according to his schedule; however, IT IS THE STUDENT'S RESPONSIBILITY TO FOLLOW THE REQUIRED COURSE OF STUDY. The responsibility for failure to meet any graduation requirement will rest upon the student and not upon the administration or faculty advisors.

The student must have completed one summer of supervised ministerial activity or its equivalent in full-time ministry.

A comprehensive examination on the Bible and related fields is required of all graduates. This examination must be completed at least six weeks before the date of graduation.

Completion of the academic requirements alone will not be accepted as satisfaction of the graduation requirements of the Bible College division. The student must be approved for graduation by consent of the faculty. This appraisal is based on the student's moral and spiritual caliber as evidenced by his conduct, attitudes, and religious service.

Any student who by examination should take English 100, will be required to complete that course for graduation.

BIBLICAL EDUCATION MAJOR

The program in Biblical Education is designed primarily for students who anticipate either the evangelistic or pastoral ministry.

The specific aims of this program are:

1. To prepare the student in the knowledge of the Word of God as the foundation of his ministry.
2. To instruct the student in the use of the word of God in sermon building and delivery, in personal counseling, in biblical exegesis, in personal life, and in spiritual leadership and government of the church.
3. To give the student a formal theological foundation for his ministry in relation to the pulpit and personal counseling.
4. To provide the student with the tools of administration that will aid him in directing the organization and program of the church.
5. To provide the student with an understanding of the church's program of education so that he will be in a position to take the oversight of the Christian Education program of the church.

The basic course of study leading to the Bachelor of Arts degree with a major in Biblical Education is outlined below. One hundred thirty hours are required for graduation.

FRESHMAN

| Course | Hours | Course | Hours |
|---------------------|-------|--------------------|-------|
| O.T. Survey 101 | 2 | O. T. Survey 102 | 2 |
| Eng. 111 | 3 | Eng. 112 | 3 |
| History 111 | 3 | Hist. 112 | 3 |
| Science | 3 | Science | 3 |
| Intro. Doct. 111 | 2 | Intro. Doct. 112 | 2 |
| Per. Evangelism 131 | 2 | Intro. to C.E. 132 | 2 |
| P.E. | 1 | P.E. | 1 |
| | 16 | | 17 |

SOPHOMORE

| Course | Hours | Course | Hours |
|-------------------|-------|-------------------|-------|
| N. T. Survey 201 | 2 | N. T. Survey 202 | 2 |
| Eng. 211 | 3 | Eng. 212 | 3 |
| Speech 211 | 3 | Speech 212 | 3 |
| Psy. or Soc. 211 | 3 | Psy. or Soc. 212 | 3 |
| N. T. Greek 211 | 4 | N. T. Greek 212 | 4 |
| P. E. | 1 | P. E. | 1 |
| Christian Service | ½ | Christian Service | ½ |
| | 16½ | | 16½ |

JUNIOR

| Course | Hours | Course | Hours |
|----------------------------|-------|--------------------|-------|
| Sys. Th. 311 | 3 | Sys. Th. 312 | 3 |
| Church Hist. 311 | 2 | Church Hist. 312 | 2 |
| N. T. Greek 311 | 3 | N. T. Greek 312 | 3 |
| Past. Lead. in C. E. 301 | 2 | Church Admin. 302 | 2 |
| Major Prophets 231 | 2 | Minor Prophets 232 | 2 |
| Homiletics 331 | 2 | Homiletics 332 | 2 |
| Miracle (Basic Theory) 140 | 2 | Missions | 2 |
| Christian Service | ½ | Christian Service | ½ |
| | 16½ | | 16½ |

SENIOR

| Course | Hours | Course | Hours |
|----------------------|-------|----------------------|-------|
| Pauline Epistles 411 | 3 | Pauline Epistles 412 | 3 |
| Prophecy 401 | 2 | Prophecy 402 | 2 |
| Apologetics 421 | 2 | Hist. of Phil. 422 | 3 |
| Pastoral Th. 411 | 3 | Pastoral Coun. 412 | 3 |
| Church Polity 301 | 3 | Music in C. E. 422 | 2 |
| Bible Elective | 3 | Bible Elective | 2 |
| | 16 | | 15 |

Major in Christian Education with a Minor in Missions. One hundred twenty-eight hours are required for graduation.

FRESHMAN

| Course | Hours | Course | Hours |
|--------------------------|-------|-----------------------|-------|
| O. T. 101 | 2 | O. T. 102 | 2 |
| Eng. 111 | 3 | Eng. 112 | 3 |
| Hist. 111 | 3 | Hist. 112 | 3 |
| Bible Basis of Miss. 201 | 2 | Hist. of Missions 202 | 2 |
| Intro. Doct. 111 | 2 | Intro. Doct. 112 | 2 |
| Intro. to Chr. Ed. 132 | 3 | Per. Evang. 131 | 2 |
| P. E. | 1 | P. E. | 1 |
| | 16 | | 16 |

SOPHOMORE

| Course | Hours | Course | Hours |
|-----------------------------|---------|-----------------------------|---------|
| N. T. 201 | 2 | N. T. 202 | 2 |
| Eng. 211 | 3 | Eng. 212 | 3 |
| Speech 211 | 3 | World Religions 322 | 3 |
| Psy. or Soc. | 3 | Psy. or Soc. | 3 |
| N. T. Greek or Modern Lang. | 4 | N. T. Greek or Modern Lang. | 4 |
| P. E. | 1 | P. E. | 1 |
| Chr. Service | ½ | Chr. Service | ½ |
| | 15½-16½ | | 15½-16½ |

JUNIOR

| Course | Hours | Course | Hours |
|-----------------------------|-------|-----------------------------|-------|
| Sys. Theology 311 | 3 | Sys. Theology 312 | 3 |
| Church Hist. 311 | 2 | Church Hist. 312 | 2 |
| N. T. Greek or Modern Lang. | 3 | N. T. Greek or Modern Lang. | 3 |
| Past. Led. in Chr. Ed. 301 | 2 | Church Adm. 302 | 2 |
| Prophets 231 | 2 | Prophets 233 | 2 |
| Homiletics 231 | 2 | Basic Theory 140 | 2 |
| Comm. Health and Hygiene | 2 | Hygiene and Sanitation 221 | 2 |
| Chr. Service | ½ | Chr. Service | ½ |
| | 16½ | | 16½ |

SENIOR

| Course | Hours | Course | Hours |
|----------------------------------|-------|--------------------|-------|
| Paul. Epist. 411 | 3 | Paul. Epist. 412 | 3 |
| Prophecy 401 | 2 | Prophecy 402 | 2 |
| Apologetics 421 | 2 | Hist. of Phil. 422 | 3 |
| Past. Theology 411 | 3 | Past. Counsel. 412 | 3 |
| Church Polity 301 | 3 | Missions Elective | 3 |
| Prin. and Pract. of Missions 321 | 3 | Elective | 2 |
| | 16 | | 16 |

Requirements: The student must take two years of foreign language, either modern or Greek. Eighteen hours are required for a minor in Missions.

It is suggested that the student study accoridian and be able to type.

CHRISTIAN EDUCATION

The objective of the Christian Education Department is to prepare men and women to enter the ministry of Christian education as directors of Christian education, missionaries, state Sunday school and youth directors, pastors, pastors' wives, and leaders in the

local church. With the approval of the chairman of the Christian education department, this program may be combined with a minor in Church Music or with sufficient Business Administration courses to prepare the student for work as director of education and music or church secretary.

Specifically, the aims of the program are:

1. To prepare the student in the knowledge of the word of God as a foundation for the supervision and execution of a biblically sound educational program for the local church.
2. To provide a theological foundation for the church's program and curriculum of Christian Education.
3. To give a thorough background of the history and development of the modern Christian education movement, including the philosophy, principles and practices of the Christian education program.
4. To prepare the student in the administrative skills necessary for administering the Christian education curriculum and organization.
5. To prepare the student in the practical skills necessary in employing handicrafts, and audio-visual aids that are useful in a properly developed curriculum.

The requirements for a minor in Christian education include the following courses:

- 132 Introduction to Christian Education
- 211 Sunday School Administration
- 212 Organization and Administration of Christian Education
- 304 Supervised Field Work (or 402)
- 311 Principles and Methods of Teaching
- 312 Christian Education of Children (or Christian Education of Adults—410)
- 401 Christian Education of Youth

a. The basic course of study leading to the Bachelor of Arts degree with a major in Christian Education is outlined as follows. Total hours required: 128.

FRESHMAN

| Course | Hours | Course | Hours |
|-------------------|-------|------------------------|-------|
| Eng. 111 | 3 | Eng. 112 | 3 |
| O. T. 101 | 2 | O. T. 102 | 2 |
| Hist. 111 | 3 | Hist. 112 | 3 |
| Intro. to Ed. 111 | 3 | Intro. to Chr. Ed. 132 | 3 |
| Intro. Doct. 111 | 2 | Intro. Doct. 112 | 2 |
| Per. Evang. 131 | 2 | V.E.S. 200 | 2 |
| P. E. | 1 | P. E. | 1 |
| | 16 | | 16 |

SOPHOMORE

| Course | Hours | Course | Hours |
|-------------------|---------|--------------------------|---------|
| Eng. or Am. Lit. | 3 | Eng. or Am. Lit. | 3 |
| *For. Lang. | 3 | *For. Lang. | 3 |
| Phy. or Lab. Sci. | 3-4 | Phy. or Lab. Sci. | 3-4 |
| N. T. 201 | 2 | N. T. 202 | 2 |
| S. S. Adm. 211 | 2 | Or. and Adm. of C.E. 212 | 2 |
| **P. E. | 1 | **P.E. or | 1 |
| Bible Elect. | 2 | Per. and Comm. Hygiene | (2) |
| Chr. Service | ½ | Bible Basis of Miss. 201 | 2 |
| | 16½-17½ | Chr. Service | ½ |
| | | | 16½-17½ |

JUNIOR

| Course | Hours | Course | Hours |
|-------------------------------|-------|------------------------|-------|
| Prin. and Meth. of Teach. 311 | 3 | Chr. Ed. of Child. 312 | 3 |
| For. Lang. | 3 | For. Lang. | 3 |
| Bib. Theology 331 | 2 | Bib. Theology 332 | 2 |
| Speech 231 | 3 | Spvd. Fld. Wrk. 402 | 1 |
| (Homiletics) | (2) | Psy. or Soc. | 3 |
| Basic Theory 140 | 3 | Bible Elect. | 4 |
| Psy. or Soc. | 2 | | |
| | 16 | | 16 |

SENIOR

| Course | Hours | Course | Hours |
|---------------------------------|-------|------------------------|-------|
| †Apologetics 421 | 2 | Sem. in Chr. Ed. 412 | 2 |
| Hist. and Phil. of Chr. Ed. 411 | 3 | Music in Chr. Ed. 422 | 2 |
| Chr. Ed. of Youth 401 | 3 | Chr. Ed. of Adults 410 | 2 |
| Bible Elect. | 5 | Spvd. Fld. Wrk. 402 | 1 |
| Church Polity 301 | 3 | Bible Elect. | 3 |
| | 16 | Electives | 5 |
| | | | 15 |

*The foreign language elected must be carried for four semesters in order to be accepted as a graduation requirement.

**Physical Education is required both semesters or Personal and Community Hygiene may be taken second semester.

†Apologetics 421 or History of Philosophy 422 may be selected.

Major in Christian Education with a Minor in Music Education.
Total hours required: 130.

FRESHMAN

| Course | Hours | Course | Hours |
|-------------------|-------|----------------------------|-------|
| Eng. 111 | 3 | Eng. 112 | 3 |
| N.T. 101 | 2 | O. T. 102 | 2 |
| Music Theory 140 | 2 | Bib. Basis of Missions 201 | 2 |
| Intro. to Ed. 111 | 3 | Intro. to Chr. Ed. 132 | 3 |
| Pcr. Evang. 131 | 2 | V.B.S. 200 | 2 |
| Philo. Doct. 111 | 2 | Intro. Doct. 112 | 2 |
| Applied Music | 1 | Applied Music | 1 |
| P. E. | 1 | P. E. | 1 |
| | 16 | | 16 |

SOPHOMORE

| Course | Hours | Course | Hours |
|---------------------------|---------------|-------------------------------|---------------|
| Eng. or Am. Lit. | 3 | Eng. or Am. Lit. | 3 |
| Fund. Theory 141 | 4 | Fund. Theory 142 | 4 |
| Phy. or Lab. Sci. or Math | 3-4 | Phy. or Lab. Sci. or Math | 3-4 |
| N.T. 201 | 2 | N.T. 202 | 2 |
| S.S. Adm. 211 | 2 | Org. and Adm. of Chr. Ed. 212 | 2 |
| Applied Music | 1 | Applied Music | 1 |
| P. E. | 1 | *P.E. or | 1 |
| Chr. Service | 1/2 | Per and Comm. Hygiene | (2) |
| | 16 1/2-17 1/2 | Chr. Service | 1/2 |
| | | | 16 1/2-17 1/2 |

JUNIOR

| Course | Hours | Course | Hours |
|------------------------------|-------|------------------------|-------|
| Edn. and Meth. of Teach. 311 | 3 | Chr. Ed. of Child. 312 | 3 |
| Bib. Th. 331 | 2 | Bib. Th. 332 | 2 |
| Psy. or Soc. | 3 | Psy. or Soc. | 3 |
| Music Organ. | 1 | Music Organ. | 1 |
| Bib. Elect. | 2 | Bib. Elect. | 2 |
| Speech or Homiletics | 3 | Spwd. Fld. Wrk. 402 | 1 |
| Choral Conducting 331 | 2 | Elective | 2 |
| | 16 | | 16 |

SENIOR

| Course | Hours | Course | Hours |
|---------------------------------|-------|------------------------|-------|
| Apologues 421 | 2 | Sem. in Chr. Ed. 412 | 2 |
| Hist. and Phil. of Chr. Ed. 411 | 3 | Chr. Ed. of Adults 410 | 2 |
| Chr. Ed. of Youth 401 | 3 | Music Organ. | 1 |
| Music Organ. | 1 | Bible Elect. | 6 |
| Bib. Elect. | 2 | Music in Chr. Ed. 422 | 2 |
| Music Elect. | 2 | Spwd. Fld. Wrk. 402 | 1 |
| Choral Polity 301 | 3 | Electives | 3 |
| | 16 | | 17 |

A student who wishes to minor in missions may substitute missions courses for the music courses listed in the above curriculum. He may work out his schedule with the approval of his faculty advisors.

MUSIC DEPARTMENT

The Music Department grants two degrees:

1. The Bachelor of Music with a major in Church Music and emphasis on performance.
 2. The Bachelor of Arts with a major in Church Music and a minor in Christian Education.
- o. Bachelor of Music: major in Church Music with applied areas of emphasis: Voice, Piano, Organ. Total hours required: 132.

FRESHMAN

| Course | Hours | Course | Hours |
|--------------------|-------|--------------------|-------|
| Eng. 111 | 3 | Eng. 111 | 3 |
| O. T. Survey 101 | 2 | O. T. Survey 102 | 2 |
| Fund. Theory | 4 | Fund. Theory | 4 |
| Intro. Doct. 111 | 2 | Intro. Doct. 112 | 2 |
| App. Music (Major) | 2 | App. Music (Major) | 2 |
| App. Music (Minor) | 1 | App. Music (Minor) | 1 |
| Music Organ. | 1 | Music Organ. | 1 |
| P. E. | 1 | P. E. | 1 |
| | 16 | | 16 |

SOPHOMORE

| Course | Hours | Course | Hours |
|--------------------|-------|----------------------|-------|
| Eng. or Am. Lit. | 3 | Eng. or Am. Lit. | 3 |
| N. T. Survey 201 | 2 | N. T. Survey 202 | 2 |
| Music Survey 111 | 2 | Keyboard Harmony 243 | 1 |
| Fund. Theory | 4 | Fund. Theory | 4 |
| App. Music (Major) | 2 | App. Music (Major) | 2 |
| App. Music (Minor) | 1 | App. Music (Minor) | 1 |
| Music Organ. | 1 | Music Organ. | 1 |
| P. E. | 1 | P. E. | 1 |
| | 16 | Pcr. Evang. 131 | 2 |
| | | | 17 |

JUNIOR

| Course | Hours | Course | Hours |
|-----------------------------------|-------|-----------------------------------|-------|
| Psy./Soc. | 3 | Psy./Soc. | 3 |
| Survey of Music of Western Church | 3 | Survey of Music of Western Church | 3 |
| Choral Cond. | 2 | Instru. Cond. | 2 |
| App. Music (Major) | 4 | App. Music (Major) | 4 |
| Music Organ. | 1 | Music Organ. | 1 |
| Prophets | 2 | Prophets | 2 |
| Bible Elective | 2 | Intro. to Chr. Ed. | 3 |
| | 17 | | 18 |

*Physical Education is required both semesters or Personal and Community Hygiene may be taken.

SENIOR

| Hours | Course | Hours |
|-------|--------------------|-------|
| 2 | Bib. Theology | 2 |
| | Form and Analysis | |
| 2-3 | or Methods | 2-3 |
| 4 | App. Music (Major) | 4 |
| 2 | Missions | 2 |
| 1 | Music Organ. | 1 |
| 3 | Bible Elective | 5 |
| 2 | | |
| 16-17 | | 16-17 |

Bachelor of Arts: major in Church Music with a minor in Christian Education. Total hours required: 132.

FRESHMAN

| Hours | Course | Hours |
|-------|-----------------|-------|
| 3 | Eng. 112 | 3 |
| 3 | Intro. to C. E. | 3 |
| 2 | O. T. Survey | 2 |
| 4 | Fund. Theory | 4 |
| 1 | Music Organ. | 1 |
| 2 | Applied Music | 2 |
| 1 | P. E. | 1 |
| 16 | | 16 |

SOPHOMORE

| Hours | Course | Hours |
|-------|-----------------------------|-------|
| 3 | Eng. or American Literature | 3 |
| 2 | N. T. Survey | 2 |
| 2 | Applied Music | 2 |
| 1 | Music Organ. | 1 |
| 4 | Fund. Theory | 4 |
| 2 | Music Survey | 2 |
| 2 | Intro. Doct. | 2 |
| 16 | | 16 |

JUNIOR

| Hours | Course | Hours |
|-------|--------------------------|-------|
| 3 | Surv. Music in W. Church | 3 |
| 3 | Instru. Cond. | 2 |
| 2 | Applied Music | 2 |
| 2 | Music Organ. | 1 |
| 1 | Organ. and Admin. of | |
| 2 | Chr. Ed. | 2 |
| 2 | Bible Elective | 3 |
| 2 | Bib. Theology | 2 |
| | Per. Evang. | 2 |
| 17 | | 17 |

SENIOR

| Hours | Course | Hours |
|-------|----------------------|-------|
| 2 | Bible Electives | 5 |
| | Form and Analysis | |
| 2-3 | or Methods | 2-3 |
| 2 | Applied Music (Maj.) | 2 |
| 3 | Church Polity | 2 |
| 1 | Music in Chr. Ed. | 2 |
| | C. E. of Children | 3 |
| 3 | Teaching | 16-17 |
| 3 | C. E. of Youth | |
| 16-17 | | 16-17 |

I. GENERAL EDUCATION

English

- English Composition Three hours credit
A review of grammar and punctuation and a study of the fundamentals of composition.
- English Composition Three hours credit
A continuation of English 111, with special emphasis on original writing. Prerequisite: English 111.
- The Literature of England Three hours credit
A survey course from A.D. 449-1784. The course includes the historical background for English literature, the biographies and works of the leading authors of this period, and collateral research reports. Prerequisite: English 112.
- The Literature of England Three hours credit
A continuation of 211, for the period A. D. 1760-1832. A study of versification, including stanza forms, types of sonnets, and scansion. Collateral reports. Prerequisite: English 112.
- Survey of American Literature* Three hours credit
A brief survey of American writers from the colonial period to the present day. A brief introduction is given to the work of Edwards, Franklin, Freneau, Irving, Bryant, Emerson, Thoreau, Hawthorne, Whittier, Lowell, Poe, Melville, Lang-fellow, Holmes, Whitman, Loniier, Dickinson, Twain, Riley, Markham, Robinson, and Frost. Same attention will be given to

*Bible College credit by special permission; offered in the College of Liberal Arts.

the literary contributions of political leaders and political thought of the various periods. Prerequisite: English 112.

312. Survey of American Literature* Three hours credit
A continuation of English 311. Prerequisite: English 112.

EDUCATION AND PSYCHOLOGY

11. Introduction to Education Three hours credit
A general survey of the field of education for the prospective teacher. It aims to orient the student in the field of teaching by a consideration of the objectives, functions, needs, and opportunities of the school in a modern democratic society.

21. General Psychology Three hours credit
A study of the fundamental principles of human activities, including the aims and methods of psychology, the relative contributions of heredity and environment to intelligence and individual differences, the origin and development of the individual; his emotions, motives, personality; the study of learning, memory, observation, and thinking.

22. Applied Psychology Three hours credit
A study of the principles of psychology as applied to adjustment, personality improvement, salesmanship, advertising, industry, child development, mental hygiene, and religion. Special emphasis is given to personal problems of students and some class time is devoted to discussion of these problems. Opinion tests, experiments, and surveys give the course added interest.

FOREIGN LANGUAGES (MODERN)

French.*

11. Elementary French Three hours credit
A course for beginners which includes a study of the essentials

*Bible College credit by special permission; offered in the College of Liberal Arts.

of French grammar, vocabulary building through readings from elementary texts, and class drill in pronunciation and conversation.

112. Elementary French Three hours credit
A continuation of French 111 with added emphasis on reading and basic vocabulary building. Prerequisite: French 111 or one year of high school French.

211. Intermediate French Three hours credit
A review of French grammar, graded readings from novels, dictation, and a study of French phonetics. Prerequisite: French 112 or two years of high school French.

212. Intermediate French Three hours credit
A continuation of French 211 with emphasis on French culture and thought through selected readings from a number of the more prominent French authors. Prerequisite: French 211 or three years of high school French.

German*

111. Elementary German Three hours credit
A course for beginners, with careful drill in pronunciation and sentence structure. Some easy reading, including selections from the Bible in German.

112. Elementary German Three hours credit
A continuation of German 111. Prerequisite: German 111 or one year of high school German.

211. Intermediate German Three hours credit
Grammar review. The reading of German stories, plays, and the memorizing of some German poems. The use of longer selections from the Bible. Prerequisite: German 112 or two years of high school German.

212. Intermediate German Three hours credit
A continuation of German 211 with more conversation. Prerequisite: German 211 or three years of high school German.

*Bible College credit by special permission; offered in the College of Liberal Arts.

Spanish

111. Elementary Spanish Three hours credit
A course for beginners which includes a study of the essentials of Spanish grammar, vocabulary building through readings from elementary texts, and class drill in pronunciation and conversation.
112. Elementary Spanish Three hours credit
A continuation of Spanish 111 with added emphasis on reading and basic vocabulary building. Prerequisite: Spanish 111 or one year of high school Spanish

211. Intermediate Spanish Three hours credit
A review of Spanish grammar, graded readings, and word study. Prerequisite: Spanish 112 or two years of high school Spanish.
212. Intermediate Spanish Three hours credit
A continuation of Spanish 211 with increased readings from Spanish and/or Spanish-American authors. Prerequisite: Spanish 211 or three years of high school Spanish.

History

111. Survey of Civilization Three hours credit
(Preliterary time—A.D. 1500) A general survey course of the economic, religious, cultural, and political background of civilization. Emphasis is placed upon major movements and institutions in order to give the student a background for other studies and for the interpretation of the rapidly changing world conditions.
112. Survey of Civilization Three hours credit
(A.D. 1500—Present) A continuation of History 111.

Sociology*

211. General Sociology Three hours credit
Introduces the student to the sociological concepts, including

the history and development of culture and the organization of modern society.

212. Social Problems Three hours credit
A study of personality and social disorganization regarding major social problems.
320. Marriage and the Family Three hours credit
This course is primarily for single students. It discusses the functions of the family as an institution, the selection of marriage partners, the roles of members of the family, and studies the problems of marriage and family life.
330. Social Psychology Three hours credit
A survey of factors which underlie the processes of socialization. Special emphasis is placed on personality development and adjustment. Prerequisite: Soc. 211 or Psy. 211.

Speech

111. Fundamentals of Speech Three hours credit
A beginner's course in basic principles of speech directed toward the establishment of habits of good speech.
112. Public Speaking Three hours credit
A course in platform theory and practice for those who wish to develop fundamental skill in direct public address.
211. Acting and Play Production* Three hours credit
This course is planned to meet the needs of the amateur producer in school and community. Fundamental principles of acting are included; such as training in voice, pantomime, and impersonations. Practical knowledge is given of stagecraft, scene-building, scene-painting, lighting, costuming, and make-up. Prerequisite: Speech 111-112, or consent of instructor.
212. Acting and Play Production* Three hours credit
A continuation of Speech 211. Prerequisite: Speech 211.

*Bible College credit by special permission; offered in the College of Liberal Arts.

*Bible College credit by special permission; offered in the College of Liberal Arts.

PHYSICAL EDUCATION

101. Introduction to Physical Education Two hours credit
It is the aim of this course to acquaint the student with the history development, aims, objectives, and principles of physical education.
102. Personal and Community Hygiene Two hours credit
This course is related to the health of the whole community, such as sanitation of the water supply, occupational health hazards, food control, health agencies and their work, and a study of most major communicable and infectious diseases. Personal hygiene includes the general study of the body organs, systems and functions; however, it is primarily a study of those habits and practices which result in buoyant personal health.
12. Elementary Physical Education One hour credit
Instruction in the techniques of play in a large number of group and individual sports.

II. BIBLICAL THEOLOGY

101. Old Testament Survey Two hours credit
A study of the development of the Bible, its translations and historical background. Particular emphasis will be laid upon the main themes of the various books and their spiritual and devotional value to our own day. This course is primarily a survey of Old Testament history.
102. Old Testament Survey Two hours credit
A continuation of Biblical Theology 101.
201. New Testament Survey Two hours credit
A study of the intertestament Jewish history leading up to the birth of Christ. Considerable attention is given to the Gospels and the life and teachings of Jesus and to the early development of the Christian Church.
202. New Testament Survey Two hours credit
A continuation of Biblical Theology 201.

211. New Testament Greek Four hours credit
A basic vocabulary and grammar study of New Testament Greek with some drills in simple Greek reading. Course consists primarily of drills in vocabulary and grammar with an introduction to its use.
212. New Testament Greek Four hours credit
A continuation of Biblical Theology 211 with more attention to syntax and reading.
231. Major Prophets Two hours credit
A brief study of the life and times of the Old Testament prophets. There will be a brief outline study of each of the major and minor prophets, with some attention given to present-day and homiletic use.
232. Minor Prophets Two hours credit
A continuation of Biblical Theology 231.
301. Acts Two hours credit
A sectional study of this historical narrative, emphasizing the life of the early Church, the work of the Holy Spirit, and the life and labors of Paul. The Greek text is consulted periodically for purposes of illustration and clarification.
302. Hebrews Two hours credit
A verse by verse study of this doctrinal Epistle; special attention is given to matters of background and outlining, with constant reference to the Old Testament structure; the Greek text is consulted periodically for purposes of illustration and clarification.
303. The Psalms Two hours credit
A sectional study of this Old Testament poetical book. Special attention is given to matters of background, outlining the Psalms and determining historical context and theology. The Hebrew text is consulted periodically for purposes of illustration and clarification.
311. New Testament Greek Three hours credit
A continuation of Biblical Theology 212. Special attention is

given to regular verbs and reading, special drills in handling and identifying irregular verbs and reading drills.

312. New Testament Greek Three hours credit

A continuation of Biblical Theology 411. A course in reading New Testament Greek, beginning with the simpler portions of the New Testament and an introduction to more difficult portions of the New Testament.

321. Gospel of John Two hours credit

An expository study in which attention is given to the theological significance of this book, noting especially Christ's deity and humanity, signs, death, and resurrection. Johannine authorship is discussed and occasionally the original text is considered.

322. Person and Work of the Holy Spirit Two hours credit

A study of the doctrine of the Holy Spirit with emphasis on the phenomenon of glossolalia. Consideration given to the baptism in the Spirit and its purpose; the distinction between glossolalia as the initial physical evidence and the gift of glossolalia, and the other spiritual gifts.

331. Biblical Theology Two hours credit

An inductive study of theology from the Bible giving particular emphasis to the progress of revelation and dealing with the theological emphases of various books or groups of books. The first semester deals primarily with the Old Testament, and the second semester deals with the New Testament.

332. Biblical Theology Two hours credit

A continuation of 331.

401. Prophecy Two hours credit

An analytic and eschatological study of the Old Testament prophets, with special emphasis on prophecy of Christ's first and second advents and the church.

402. Prophecy Two hours credit

A continuation of Biblical Theology 401 with special attention given to a synthesis of Old Testament prophecy with the Revelation.

411. Pauline Epistles Three hours credit

A study of the background of the Major Pauline epistles with some attention to the critical problems of the epistles. A theological and analytic study of the epistles.

412. Pauline Epistles Two hours credit

A continuation of Biblical Theology 421.

431. Pastoral Epistles Two hours credit

An exegetical study of the Pastoral epistles complementary to Biblical Theology 421 and 422. This course also gives attention to the practical aspects of these epistles complementary to Pastoral Theology.

441. General Epistles Two hours credit

A theological and exegetical study of the general epistles, complementary to Biblical Theology 421 and 422.

451. Grammatical Exegesis of Galatians Two hours credit

A study of this practical epistle from the Greek text, with special attention given to matters of interpretation and elements of advanced grammar.

452. Grammatical Exegesis of James Two hours credit

A study of this practical epistle from the Greek text, with special attention given to matters of interpretation and elements of advanced grammar.

III. SYSTEMATIC THEOLOGY

111. Introductory Doctrines Two hours credit

A course designed to acquaint the student with major systems of theological thought, and to give him a working knowledge of the more fundamental and practical doctrines of the church, dealing particularly with the doctrines of salvation.

112. Introductory Doctrines Two hours credit

A continuation of Systematic Theology 111.

311. Systematic Theology Three hours credit

An advanced study of theology. Course begins with the doc-

trine of revelation and proceeds systematically through the body of the Christian faith.

312. Systematic Theology Three hours credit
A continuation of Systematic Theology 311.

421. Apologetics Two hours credit

An introduction to polemical thought with special attention given to a vindication of the cardinal doctrines of Christianity: especially, revelation, theism, and the deity of Christ. Prominent also will be discussions of textual criticism and the bearing of science upon the biblical record.

422. History of Philosophy Three hours credit

A survey of philosophical thought from Thales to modern times. Special attention is given to the pre-Socratics, Plato and Aristotle, philosophical opponents to Christianity, Augustine, Aquinas, and the influence of Kantian and post-Kantian thought on contemporary theology.

IV. CHRISTIAN EDUCATION

101. Crafts Three hours credit

To give students a working knowledge of crafts for use in vacation Bible schools, youth camps, public schools, and in any other area of interest and endeavor.

102. A Survey of Christian Education Two hours credit

A study of the total educational program of the church emphasizing organization and administration. (Not open to those who have taken Christian Education 132.)

132. Introduction to Christian Education Three hours credit

A survey of the educational work of the church, including its history, purpose, organization, curriculum and leadership. This will include the Sunday school, YPE, vacation Bible school, weekday church school, youth camps and youth clubs. Emphasis will be given to the persons involved in the learning process in the church—a survey of age characteristics and needs, and the church's responsibility to them.

200. Vacation Bible School Two hours credit

A consideration of opportunities, plans, policies, materials, and methods of conducting a VBS. It is planned to help the student conduct a VBS during the summer. Students will prepare one complete set of VBS materials.

202. How to Study and Teach the Bible Two hours credit

Methods of Bible study for personal and class use. A study of the various teaching techniques and the preparation for a Sunday school lesson. (Not open to those who take Christian Education 311.)

211. Sunday School Administration Two hours credit

A study of the development of the Sunday school, including the principles and methods of Sunday school growth, organization, objectives, extensional services and evangelism. Observations of several Sunday schools will be required.

212. Organization and Administration Two hours credit

General principles and practices of organizing, administering, and supervising a program of Christian education in the local church. The functions of the board of Christian education and the role of church workers will be considered including the work of the director of Christian education. Observations of local churches will be required.

301. Pastoral Leadership in Christian Education Two hours credit

A survey of the total program of Christian education in the local church, designed especially for pastors and full-time church workers. The problems of organization, leadership training, public relations, buildings and equipment, stewardship, worship and supervision will be studied. An introduction to the agencies and curriculum of Christian education in the local church will be given—Sunday school, YPE, vacation Bible school, clubs, women's work, men's fellowship, weekday church schools, missionary education and membership training classes. Effort is made to help the student see how he can develop a balanced, purposeful and comprehensive program of Christian education. (Not open to those who have had Christian Education 211 and 212.)

302. Supervised Field Work One hour credit
Observation of and participation in the program of Christian

education in a local church. The student is responsible for securing a place of service for the semester subject to the approval of the faculty advisor.

311. Principles and Methods of Teaching Three hours credit

The teaching-learning process is studied in relation to pupil needs and interests. How to prepare and teach are learned through reading, lecture, observations and participation in practice teaching.

312. Christian Education of Children Three hours credit

The study of the characteristics and religious needs of children under twelve years of age; objectives of children's division of the church; organization, methods, materials and administration of the total church program for children. Child evangelism and nurture will be given special emphasis.

321. Audio-Visual Aids Three hours credit

Presentation, demonstration, and discussion of various types of audio-visual devices, with experience in producing some practical materials and operation of projectors.

322. Social Recreation Two hours credit

A study of the qualifications of recreational leaders and of the organization and promotion of a recreational program in a church.

401. Christian Education of Youth Three hours credit

A study of the characteristics and needs of adolescents (12-24). How to win and hold youth will be considered by a study of curriculum materials, Bible study, evangelism, worship, recreation, and service. Emphasis will be placed upon preparation and presentation of youth topics and services.

402. Supervised Field Work One hour credit

Participation and supervision in the program of Christian education in a local church. The student is responsible for securing a place of service for the semester subject to the approval of the faculty advisor.

410. Christian Education of Adults Two hours credit

A course to introduce students to the needs of adults for a

continuing program of Christian education. Their interests and needs will be studied and a program for winning, training, and service will be developed.

411. History and Philosophy of Christian Education Three hours credit

A brief survey of the historical roots of Christian education including Hebrew, Greek, and Roman systems. Christian education is traced from the beginning of the Christian era through the Sunday school movement, to recent developments. Concurrently, religious and secular educational philosophies will be compared. The student will be expected to formulate a personal philosophy of Christian education integrating a practical and functional relation of personal, home and church approach.

412. Seminar in Christian Education Two hours credit

A comprehensive survey of the field Christian education for the purpose of integrating its various phases. Individual research and group conferences. (Open only to senior Christian education majors.)

422. Music in Christian Education Two hours credit

A study of the use of music in Christian education. Graded music is studied for use in Sunday schools, vacation Bible schools, and graded choirs.

V. PRACTICAL THEOLOGY

Evangelism

131. Personal Evangelism Two hours credit

A study of the basic principles of personal evangelism. Special attention is given to the particular problems confronted in personal soul-winning. Considerable Scripture memorizing is required.

Missions

201. Bible Basis of Missions Two hours credit

What the Bible teaches about the plan of God for the propagation of the Gospel, from Genesis to Revelation. Person, prayer, and purse are the trunk lines of missionary energy.

202. History of Missions Three hours credit
A history of Christian missions, including that of the Church of God.

- 221-222. Hygiene and Sanitation Four hours credit
A course in first-aid principles, nursing, and sanitation.

321. Principles and Practices of Missions Three hours credit
A practical study of mission work, including a detailed study of the Church of God mission policies.

322. World Religions Three hours credit
Basic principles of the major non-Christian religions of the world, aimed at preparing the prospective missionary to deal effectively with their followers.

331. Mission Methods Three hours credit
A study of the Book of Acts as it deals with the methods of the apostolic church.

401. Anthropology Two hours credit
Introduction to cultural anthropology.

402. World Mission Outlook Three hours credit
The geography, history, and culture of the mission fields with particular emphasis upon a chosen field. (May be repeated for credit.)

Pastoral Training

302. Church Administration and Organization Two hours credit
A study of functional church organization. Attention is given to the place and duties of committees and boards of the local congregation. Special study is given to the place and organization of the church auxiliaries and on ministerial ethics and etiquette.

411. Pastoral Theology Three hours credit
A study of pastoral duties in the conduct of public worship and private ministry to the flock. Attention is given to special

services such as administering the sacraments, conducting funerals, weddings, etc.

412. Pastoral Counseling Three hours credit
The pastor's duty and opportunity to offer personal counseling in the office, the home, and the pulpit. The principles of counseling and adjustment, with the more common causes of nonadjustment.

422. Visitation Evangelism Two hours credit
Study of the purposes and methods of home visitation evangelism. The organization and carrying out of a plan for visitation for special evangelistic campaigns and for a year-round program.

Speech and Homiletics

211. Fundamentals of Speech Three hours credit
A beginner's course in basic principles of speech directed toward the establishment of habits of good speech.

212. Public Speaking Three hours credit
A course in platform theory and practice for those who wish to develop fundamental skill in direct public address.

231. Homiletics Two hours credit
A practical course in homiletics, with actual practice in the preparation, arrangement, and delivery of sermons. Considerable attention is given to style of the great preachers of various ages and broad reading in the homiletical field is expected of each student.

232. Homiletics Two hours credit
A continuation of Practical Theology 231.

VI. HISTORICAL THEOLOGY

301. Church Polity Three hours credit
A brief study of the history of the Church of God. A scriptural study of the church government, and thorough study of the organization of the Church of God.

311. Church History Two hours credit
A study of the Christian church from the apostles to the present age. Special emphasis will be given to the major reform movements of the Church.

312. Church History Two hours credit
A continuation of 311.

VII. MUSIC *

Auditions

Auditions in applied music will be given all new music students. These will be given during registration in order to determine the student's level of proficiency in his major field. Sight-reading will be a part of the audition. The student must show promise of developing skills and talents that will equip him to serve successfully as a minister of music or music teacher. Entrance deficiencies must be made up without credit within the first year.

Music Organizations

101. Campus Choir One hour credit
A select group of mixed voices. Training in choral music. Concert each semester. Admission on approval of instructor.

- 102; 201-202; 301-302; 401-402. Campus Choir One hour credit
A continuation of Campus Choir 101.

103. Concert Ensemble One hour credit
Training and practice in the techniques of band performance. Study of works selected from the standard concert band repertoire. Entrance on audition.

- 104; 203-204; 303-304; 403-404. Concert Ensemble One hour credit
A continuation of Music 103.

105. Ladies Choir One hour credit
A select group of ladies' voices. Training in choral music for

The Music curriculum is offered by the Music Division of the College of Liberal Arts and Education. Bible College students who desire a minor in Church Music may do so with approval.

treble voices. Concert each semester. Admission on approval of instructor.

- 106; 205-206; 305-306; 405-406. Ladies Choir One hour credit
A continuation of Ladies Choir 105.

105. Male Choir One hour credit
A select group of male voices. Concert each semester. Admission on approval of instructor.

- 106; 205-206; 305-306; 405-406. Male Choir One hour credit
A continuation of Male Choir 105.

105. Male Choir One hour credit
A select group of male voices. Concert each semester. Admission on approval of instructor.

- 106; 205-206; 305-306; 405-406. Male Choir One hour credit
A continuation of Male Choir 105.

107. Lee College Singers One hour credit
A select group of mixed voices admitted by audition. Activities which are a feature of this choir are: an extended tour each semester, occasional weekend off-campus appearances, and periodic professional recordings.

- 108; 207-208; 307-308; 407-408. Lee College Singers One hour credit
A continuation of Music 107.

109. Brass Choir One hour credit
A select group of performers chosen from the Concert Ensemble. Featuring regular performances both on campus and off campus.

- 110; 209-210; 309-310; 409-410. Brass Choir One hour credit
A continuation of Music 109.

Music History

1. Music Survey Two hours credit

An introductory course designed to acquaint the student with the principle styles of music. Extensive use of phonograph recordings throughout the semester.

2. History of Music Three hours credit

A general survey of the evolutions of music from the earliest times to the present, including the influence of the general historical background upon the significant movements in music history. The study of representative works from the various periods of music history is made from scores and illustrated by records. A great deal of parallel reading is required.

3. History of Music Three hours credit

A continuation of Music History 311.

Church Music

1. Survey of Western Church Music Three hours credit

A study of the major styles, composers, and forms significant to an understanding of church music. Detailed study of various types of church music as they relate to the worship service. Emphasis will be placed on an extensive study of Protestant music.

2. Survey of Western Church Music Three hours credit

A continuation of 321.

3. Hymnology Two hours credit

A historical study of hymn tunes and texts. An extensive review of contemporary hymnals.

4. Music in Christian Education Two hours credit

A course integrating music into all the church activities. Developing musical churches through church music school and the multiple choir system. Gospel music is studied for use in Sunday schools, vocation Bible schools, etc.

5. Seminar and Field Work Two hours credit

Student doing the practical work as a Minister of Music.

Conducting

331. Choral Conducting Two hours credit

Fundamentals of conducting techniques as applied to choral conducting. Participation in and conducting of training organizations, study and interpretation of standard repertoire.

332. Instrumental Conducting Two hours credit

Fundamentals of conducting technique as applied to instrumental conducting. Participation in and conducting of training organizations. Study and interpretation of standard repertoire.

Music Theory

140. Basic Theory Two hours credit

A study of the elements of notation, dictation, and sight singing designed for those without previous experience. No credit for music majors. If the student is deficient in this area, he is required to complete this course.

141. Foundation of Music Theory Four hours credit

An integrated course including ear training, sight singing, and written harmony. Five hours per week.

142. Foundation of Music Theory Four hours credit

A continuation of Music 141. Study of scales, keys, intervals, triads, seventh chords, chord progression, cadences, figured bass, harmonization, modulation, simple analysis, and some original work. Five hours per week.

241. Advanced Music Theory Four hours credit

An integrated course including advanced ear training, sight singing, written harmony, modulations, dominant seventh, ninth, eleventh, and thirteenth chords. Also, non-dominant harmony, chromatically altered chords, augmented chords, analysis, and original work. Introduction to Counterpoint. Five hours per week.

242. Advanced Music Theory Four hours credit

A continuation of Music 241.

243. Keyboard Harmony Two hours credit

Learning to harmonize at the keyboard. Harmonize tunes of

sight. Study of realizing figured bass. Prerequisite: 141, 142, 241, 242.

141. Form and Analysis Two hours credit

A study of the structural elements in music. Binary, Ternary, rondo, sonata, and various contrapuntal forms. Sacred and classical material will be analyzed.

142. Counterpoint Two hours credit

Two and three voice counterpoint, small canons and inventions in various forms. Some free melody in two voices.

141. Composition

A study of all the formal designs and methods of structural treatment in the homophonic domain of musical composition, as revealed in classical or standard writings. A study of hymn and gospel song form is included. The student is expected to imitate these designs and methods, and to look for additional illustrations and confirmations in general music literature. Prerequisite: Basic Theory 140.

Music Literature

151A. Church Music Literature Two hours credit

Survey of Church music and its interpretation. Methods and materials.

151B. Piano Literature Two hours credit

Survey of music for piano from various style periods with emphasis on performance.

151C. Organ Literature Two hours credit

Survey of music for organ from various style periods with emphasis on performance of church music.

Applied Music

The aim and purpose of the applied music division is to prepare students for church and recital work.

APPLIED MUSIC (for non-majors)

160. Organ

1. hour credit

Private instruction in methods and materials with emphasis on development of performance technique. Students play for chapel as well as public concerts and recitals. Thorough background in piano is required as a prerequisite. Acceptance by audition only.

161; 260-261; 360-361; 460-461. Organ

One hour credit

A continuation of Organ 160.

160. Piano

One hour credit

Private instruction in methods and materials with emphasis on development of performance technique. Students play for chapel as well as public concerts and recitals. Acceptance into program by audition only.

161; 260-261; 360-361; 460-461. Piano

One hour credit

A continuation of Piano 160.

160. Voice

One hour credit

Private instruction in methods and materials with emphasis on development of performance technique.

161; 260-261; 360-361; 460-461. Voice

One hour credit

A continuation of Voice 160.

160. Accordion

One hour credit

Private instruction in methods and materials with emphasis on development of performance technique.

161. Accordion

One hour credit

A continuation of Accordion 160.

APPLIED MUSIC (for majors only)

180. Orchestral Instruments

Two hours credit

Private instruction in methods and materials with emphasis on development of performance technique.

181; 280-281; 380-381;

480-481. Orchestral Instruments

Two hours credit

A continuation of Orchestral Instruments 180.

30. Piano Two hours credit
Private instruction in methods and materials with emphasis on development of performance technique. Students play for chapel as well as public concerts and recitals. Acceptance into program by audition only.

31. 280-281; 380-381; 480-481. Piano Two hours credit
A continuation of Piano 180.

32. Voice Two hours credit
Private instruction in methods and materials with emphasis on development of performance technique.

33. 280-281; 380-381; 480-481. Voice Two hours credit
A continuation of Voice 180.

34. Junior Recital No Credit
One-half hour of public recital. Opened to applied Music Majors only.

35. Senior Recital No Credit
One hour of public recital. Opened to applied Music Majors only.

LANGUAGES

36A. Italian Diction Two hours credit
37B. French Diction Two hours credit
38C. German Diction Two hours credit

Music Education

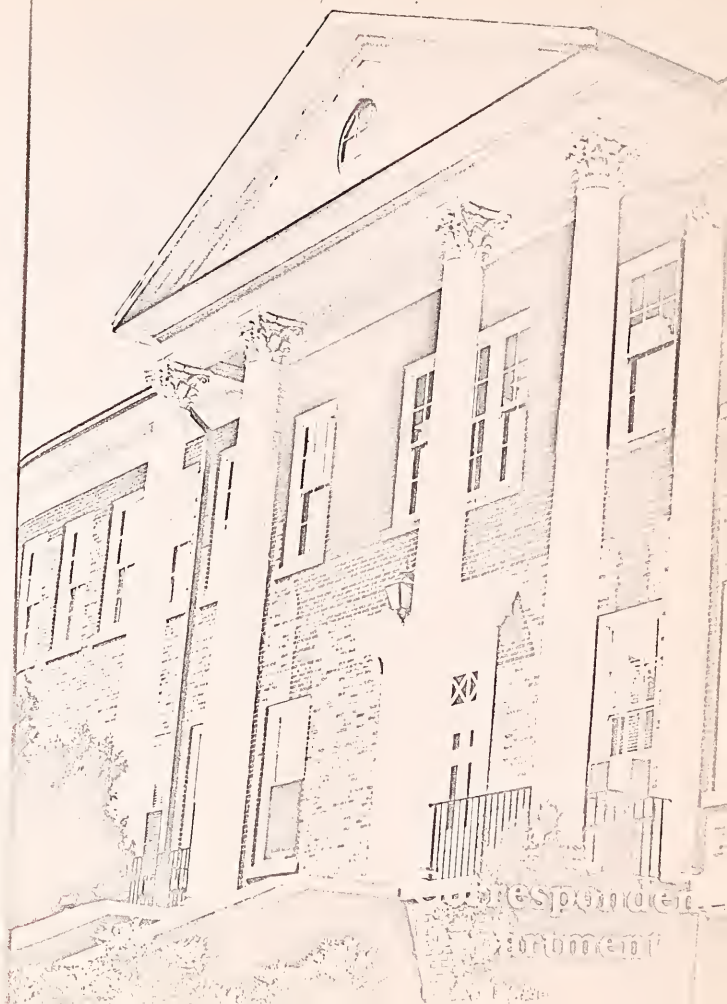
39. Methods of Music Teaching Three hours credit
in the secondary school
Course opened to all qualified students. Fundamentals of music and the teaching of music from the kindergarten to sixth grade. Methods of teaching and supervised observation of music teachers in the elementary school.

40. Methods of Music Teaching Three hours credit
in the secondary school
Opened to all qualified students. Junior and Senior high school

methods, both choral and instrumental. Supervised observation of teaching in the secondary school.

493A. Practice Teaching Three hours credit
Supervised observation and teaching in the elementary school.

493B. Practice Teaching Three hours credit
Supervised observation and practice teaching in the secondary school.



Lee College is God's school for God's business and the Correspondence Department is a cog in that great wheel of progress. Many church people find themselves in situations that make it impossible for them to attend school for three full terms. Yet, they long to study and better prepare themselves for Sunday school teachers, youth leaders, etc. We have kept them continually in mind as we have planned this course of home study.

CHRISTIAN EDUCATION DIRECTOR'S CORRESPONDENCE COURSE

This course is offered to help meet the need of trained workers in this very important field of service. There is a growing demand for those who can direct the program of Christian education in the church.

We believe that the future of the Pentecostal movement is greatly dependent upon the educational program of the church. Youth must be trained to work more efficiently if they meet the challenge of these times.

CREDIT COURSES

In these courses the same textbooks are studied which are used in the classrooms, and the same credit will be given. The student will be guided closely in his study by chapter tests which will be graded and returned, along with suggestions and comments. A final examination on each book will be given under supervision in order to establish proper credit.

The price of the Correspondence work is \$12.50 per semester hour, and this is the price of the textbook. The terms are cash.

| COURSES | CREDIT | TEXTBOOK | COST |
|---------------------------------|---------|----------|---------|
| Old Testament Narrative | | | |
| Book I—Pentateuch | 2 hours | \$1.60 | \$25.00 |
| Old Testament Narrative | | | |
| Book II—Historical | 2 | 2.95 | 25.00 |
| Personal Evangelism | 2 | 2.95 | 25.00 |
| Major Prophets | 2 | 2.50 | 25.00 |
| Leadership Training | 2 | 2.00 | 25.00 |
| Life of Saint Paul | 2 | 1.50 | 25.00 |
| Christian Education of Children | 3 | 1.25 | 37.50 |

| | | | |
|--|---|------|-------|
| The Christian Education Director | 2 | 1.50 | 25.00 |
| Bible Basis of Missions | 2 | 3.50 | 25.00 |
| Introduction to Christian Education | 3 | 3.75 | 37.50 |
| Life of Christ | 2 | 1.50 | 25.00 |
| Bible Survey (Old Testament) | 3 | 4.95 | 37.50 |
| Vacation Bible School | 2 | 1.35 | 25.00 |
| History of New Testament Church (Book of Acts) | 2 | 2.50 | 25.00 |
| Christian Education of Youth | 3 | 2.00 | 37.50 |
| Christian Education of Adults | 2 | 2.50 | 25.00 |
| Principles and Methods of Teaching | 3 | 3.00 | 37.50 |
| | | 1.75 | |
| Church Polity | 3 | 2.50 | 37.50 |
| | | 1.25 | |

DESCRIPTION OF COURSES

Old Testament Narrative Four hours credit
(two two-hour courses)

Prerequisite to all other Old Testament studies. The historical narrative of the first seventeen books, Genesis through Esther.

Mission Methods Two hours credit

Bible Basis of Missions is the text used for this two-hour course. Every Christian will find his place in God's plan for the Church through a prayerful study of this book.

Life of Paul Two hours credit

A foundation for the study of the Pauline Epistles. Ten wonderful chapters on the man, Paul.

Personal Evangelism Two hours credit

A systematic course in Scripture memorizing; and the personal approach in soul-winning.

Prophets Two hours credit

A study of the Minor Prophets.

The Life of Christ Two hours credit

The study of the Gospels with special emphasis on the life and teachings of Christ. It is prepared for church and youth leaders as well as for every Christian.

Leadership Training Two hours credit

Better Leaders for Your Church is the text used for this course. Suggestions are given about how to find, develop and hold church leaders.

Christian Education of Children Three hours credit

A practical study of how to win children to Christ. Much instruction is given on how to teach children, how to hold their attention, and how to conduct children's services.

Christian Education Director Two hours credit

The needs, qualifications and duties of a director of Christian Education are discussed.

Introduction to Christian Education Three hours credit

A survey of the field of Christian Education in the church, including its history and present expansion.

Old Testament Survey (Old Testament) Three hours credit

The theme of Redemption is used to portray the aim of God in every book of the Old Testament.

Vocation Bible School Two hours credit

How to organize and conduct a Vocation Bible School is the aim of this course.

History of New Testament Church
(Book of Acts)

Two hours credit

The book of Acts shows what the Holy Spirit did through the Early Church. The secret of power is revealed.

Christian Education of Youth

Three hours credit

The basic needs of the youth are brought to the attention. The important place of the youth in the local church is emphasized.

Christian Education of Adults

Two hours credit

A dynamic appeal for deeper spiritual commitments of our adults that will lead to mature Christian workers.

Principles and Methods of Teaching

Three hours credit

The teaching-learning process is studied in relation to pupil needs and interests. Two books are used.

Church Polity

Three hours credit

A scriptural study of the church government and of the organization of the Church of God.

Write for registration blanks and information to:

LEE COLLEGE CORRESPONDENCE DEPARTMENT
CLEVELAND, TENNESSEE

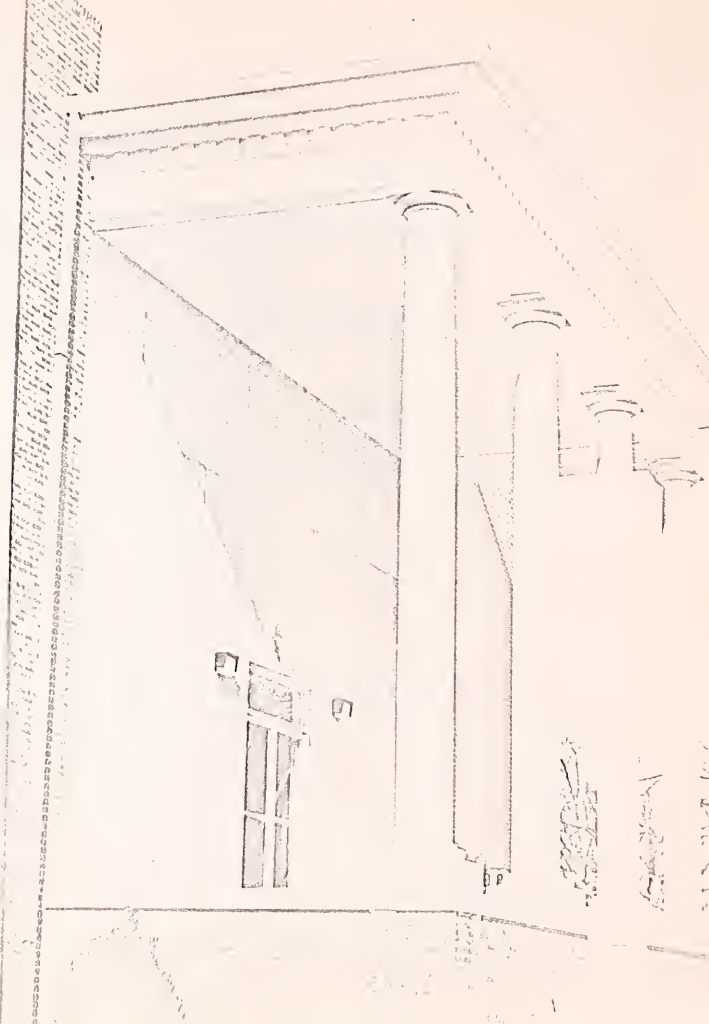
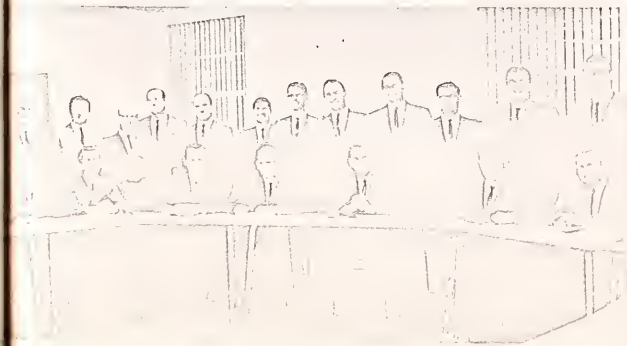
Lee College Alumni Association

The Lee College Alumni Association is composed of over ten thousand alumni in 21 state chapter organizations. Finances for operation are donated by interested alumni. Receipts have increased from \$13,663.49 for 1964-65 to \$76,309.84 for 1965-66.

The Avis Swiger Student Loan Fund is sponsored by the Association to help worthy students. Since its inception nine years ago, the Fund has assisted 42 students in the amount of \$10,867.00. Work scholarships for office personnel annually total over \$2,000.00.

The Alumni Association is governed by an Alumni Council which is composed of three officers, two board members, and the president of Lee College. These administrators are elected biennially at the Homecoming which takes place on Thanksgiving Day. Present officers are:

J. Herbert Walker, Jr., President
Philip C. Morris, Vice-President
R. Terrell McBrayer, Secretary
Clyne Buxton, Board Member
James A. Cross, Board Member
Cecil B. Knight, Board Member



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- FRANK BUTLER, B.S., M.A., Ed.S. Dean of Admissions
B.S., Jacksonville State College; M.A., Ed.S., George Peabody College; Additional graduate work, University of Tennessee
- H. GAUSE, JR., A.B., B.D. Dean of Bible College
A.B., Presbyterian College; B.D., Columbia Theological Seminary; Additional graduate work, Emory University
- WILLIAM McBRAYER, B.S., M.S., Ed.D. Business Manager
B.S., University of Georgia; M.S., Ed.D., University of Tennessee
- JOHN HERBERT WALKER, JR., A.B., M.A., B.D. Dean of College of Liberal Arts and Education
A.B., Vanderbilt University; M.A., George Peabody College; B.D., Vanderbilt School of Religion; Candidate for Ph.D., University of Tennessee (expected graduation date, August, 1967)

LIBRARY

- LE MOYNE SWIGER, B.A., M.A., (L.S.) Librarian
B.A., University of Chattanooga; M.A., George Peabody College
- FRANCES ARRINGTON, B.S., M.A. Library Assistant
B.S., Jacksonville State College; M.A., George Peabody College

DIRECTOR OF DEVELOPMENT

D. C. BOATWRIGHT

DIRECTOR OF CHRISTIAN SERVICE

W. EDWIN TULL

FACULTY

- *Delton Alford, B.M., M.M.E., Ph.D., Music (1962)
B.M., University of Chattanooga; M.M.E., Ph.D., Florida State University
- French L. Arrington, B.A., B.D., Theology (1964)
B.A., University of Chattanooga, B.D., Columbia Seminary
- J. Martin Baldree, Jr., A.B., M.R.E., Christian Education (1946-48; 1961)
A.B., Asbury College, M.R.E., Southwestern Baptist Theological Seminary
- *James W. Bilbo, B.A., M.A., Social Studies (1961)
B.A., Lee College; M.A., George Peabody College; Additional graduate work, University of Tennessee
- *Hubert P. Black, B.S., M.Ed., Ed.D., Social Studies, Education (1954)
B.S., Jacksonville State College; M.Ed., University of Chattanooga; Ed.D., University of Tennessee
- **Donald N. Bowdle, B.A., M.A., Th.M., Ph.D., Religion, Social Science (1962)
B.A., Lee College, M.A., Bob Jones University; Th.M., Princeton Theological Seminary; Ph.D., Bob Jones University; Candidate for Th.D., Union Theological Seminary of Virginia

*Part Time

**On Leave

Eugene Christenbury, B.A., M.A.

B.A., Peabody; M.A., Peabody, Lee College, Vanderbilt, University of Tennessee; Doctoral Candidate, Arizona State University

ina Edge Driggers, A.B., M.A., English (1944)
 A.B., Asbury College; M.A., George Peabody College

inston Elliott, A.B., A.A., Spanish, Religion (1953-55; 1962)
 A.B., University of Denver; M.A., George Peabody College; Additional graduate work, Arizona State University, George Peabody College, Temple Seminary, University of Tennessee

H. Gause, Jr., A.B., B.D., Religion (1947)
 A.B., Presbyterian College; B.D., Columbia Theological Seminary; Additional graduate work, Emory University

ope Hall, B.S., Physical Education
 B.S., Tennessee Wesleyan College; Graduate work, University of Tennessee

Dale R. Hughes, B.A., Physical Education (1964)
 B.A., Lee College; Graduate work, University of Tennessee

Robert Humbertson, A.B., M.A., Speech (1949-58; 1964)
 A.B., University of Maryland; M.A., Ohio State University; Additional graduate work, University of Tennessee

Roland McDaniel, B.S., B.D., Math, Religion (1964)
 B.S., University of Alabama; B.D., Emory University

Sue McGhee, B.M.E., M.M.E., Music (1965)
 B.M.E., M.M.E., Roosevelt University

Mary Morris, B.M., M.A., Music (1964-65; 1966)
 B.M., Lee College; M.A., University of Tennessee

Dora P. Myers, A.B., M.A., Spanish, Psychology (1939-50; 1962)
 A.B., Southern Methodist University; M.A., Columbia University

eatrice Hamilton Odom, B.A., M.A., Christian Education (1951)
 B.A., Bob Jones University; M.A., George Peabody College; Additional graduate work, Fuller Theological Seminary

mer Franklin Odom, B.A., M.A., Religion (1950)
 B.A., Bob Jones University; M.A., George Peabody College; Additional graduate work, University of Tennessee, Fuller Theological Seminary, Near East School of Archaeology, Jerusalem, Jordan

Part Time

Avis Swiger, Litt.D., Missions, Religion (1935)
 Litt.D., Lee College, Salem College

Le Moyne Swiger, B.A., M.A., (L.S.) (1959)
 B.A., University of Chattanooga; M.A., George Peabody College

*Helen Irene Symes, B.S., M.Ed., Education, English (1949)
 B.S., M.Ed., University of Chattanooga

*J. H. Walker, Sr., Lee College, Bob Jones University (1928-1935)
 (1944-1945) (1964)

DEAN OF WOMEN

Avis Swiger, Litt.D., Missions, Religion
 Litt.D., Lee College, Salem College

DEAN OF MEN

Honette Echols, B.S., M.A., Social Studies, Education (1961)
 B.S., Tennessee Wesleyan College; M.A., George Peabody College

*Part Time

OFFICES OF ADMINISTRATION

President

Maline Echols Secretary to the President

Business

Marilyn Ward Secretary to the Business Manager

Finance

Ulna Black Office Manager
Polly Miller Bookkeeper
Sybil Butler Bookkeeper

Student Aid

Wayne Chambers, B.A.,
Lee College Director of Student Aid
Jessie Frazier Assistant Director of Student Aid

Buildings and Grounds

Arthur Pressley Senior Maintenance
Herbert Cannon Maintenance
Charles Graham Maintenance
Grady Hurst Maintenance

Cafeteria

R. C. Muncy Manager
Nell Muncy Assistant Manager

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Mary Blalock Secretary to the Dean of Admissions
Wanda Griffith, B.A., Ten-
nessee Wesleyan College Records and Transcripts
Marian Garner Secretary

Dean of College

Annis Horne Secretary to the Dean

MEMORIAL LIBRARY

Cleone McLain Reference Assistant
Moquita Hurst Religion
Doris Tull Periodicals
Nancy Tiller Secretary to Librarian
Barbara Smith Night Assistant

INFIRMARY

Urlene Steele, RN Nurse

RESIDENT SUPERVISORS

Gertrude Aldrich New Dorm
Grace Green East Wing
*Lorena Hathcock Simmons Hall
Ronald Hodge Ellis Hall
H. Allan Hodges Boys' New Dorm
Mary Lou Wiles Sharp Hall
B. H. Williams Walker Hall
Lucius Williams Providence Hall

STUDENT CENTER

Otis Rushing Manager
Bettie Rushing Assistant Manager

SPECIAL

Betty Baldree Receptionist
Sandra Carver Secretary to the Development Director
Grace Golden Postmistress
Jo Ann Humbertson Alumni Secretary
Archie Swiger Policeman

*Senior supervisor



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